



August 1, 2021

Dear Jefferson School Families,

We look forward to seeing all of our students back on campus. Our first day of school is **Monday, August 9, 2021. We are back to a full school day schedule, including break and lunch on campus. The first bell rings at 8:10am and the tardy bell rings at 8:15am.** The first day of school is a minimum day with dismissal at 1:30pm (as is every Monday this school year). Please make the necessary arrangements to ensure students are dropped off and picked up on time. There are two parking lots. **The gates at both of these lots will open at 8:00am and students will head to their first period class. Students will not be permitted to enter the campus prior to 8:00am and no parents/guardians are permitted on campus.** It is important to thoroughly read the drop off/pick up procedures to help our flow of traffic. Jefferson School is a non-walking school. All students must have transportation to and from school each day. Staff will be visible and assisting with traffic procedures.

The school office will reopen Monday, August 2nd and resume regular office hours of 7:30am – 4:00pm. Student schedules are available in the Aeries portal after 4:00pm on Wednesday, August 4th. If you need a printed schedule, please come to the school office to pick one up on Thursday, August 5th or Friday, August 6th.

With all students back on campus, it is important to review our current safety guidelines. The safety of our students, staff, and families is of the utmost importance. Prior to school, complete the self-screening (below) and report any illnesses to the office as soon as possible. Students will maintain proper physical distancing, have access to multiple handwashing stations and/or hand sanitizer at all times, and are required to properly wear a mask at all times (over nose and mouth) unless they are eating a snack or lunch during designated times and in designated areas. Students and staff are required to sanitize their hands upon school entry, when entering classrooms, after eating, and after using the restroom. All Jefferson staff is required to wear proper PPE. Cleaning and wiping of surfaces will be maintained each day. Furthermore, all classrooms are equipped with an air filtration system, disinfectant, and sinks or sanitizer.

Face Masks	Face masks (no shields or gaiters) are required to be worn by all staff and students indoors. Masks are not required to be worn outdoors. Should a student arrive without one, a mask will be provided. Students refusing to wear a face covering or who are unable to meet requirements, who are not exempt from wearing a face covering under CDPH guidelines, will be excluded from campus.	Water	Students need to bring personal water bottles instead of using shared drinking fountains or filling stations.
Self-Screening	Students are asked to perform a self-screening prior to arriving to school each day. Please see self-screening checklist (below) and report any illnesses to the from office ASAP.	Snacks & Lunch	Students can bring their own snacks to be eaten at school. School lunches and second chance breakfast will be free for all students. The free breakfast will be available during snack break. No snacks or lunches will be for sale.

Back to School Night will be held virtually on Thursday, August 19th from 6:00 – 7:00pm and more details will be provided.

Enclosed in this packed are several important documents including the following: Administration of Medication, Dress Code Policies, Drop off/Pick up Procedures, Grade Level Supply Lists, Spirit Wear ordering information, and Bell Schedules. Please review the information with your child(ren) and return the forms to your child's core teacher on the first day of school.

Thank you for continuing to work with us during these unprecedented times. We are cognizant of the social and emotional impact on our students and will place a great emphasis on social and emotional development this year. I am honored to be serve as the Principal of Jefferson School and look forward to another school year together. It is truly a privilege to be part of a community where parents, teachers, and students strive to build positive relationships and support academic and social growth. This year will be filled with exciting learning experiences as we continue for excellence for every student enrolled in Jefferson School. Make sure to keep up with the latest information for Jefferson School by following us on Instagram @jeffersonwildcats and @mj.pfa. Please contact the office at (209) 835-3053 with any questions.

Sincerely,

Alyssa Wooten
Principal



JSD Daily Home Screening for Students

Parents: Please complete this short check each morning and if you answer “yes” to any of the questions keep your student home and report the absence to the school office.

SECTION 1: Symptoms

If your child has any of the following symptoms, that indicates a possible illness that may decrease the student’s ability to learn and also put them at risk for spreading illness to others. Please check your child for these symptoms:

Yes	No	Temperature 100 degrees Fahrenheit or higher
Yes	No	Sore throat
Yes	No	New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/ asthmatic cough, a change in their cough from baseline)
Yes	No	Diarrhea, vomiting, or abdominal pain
Yes	No	New onset of severe headache, especially with a fever

SECTION 2: Close Contact/Potential Exposure

Yes	No	Within the past 14 days, have you had close contact (within 6 feet for more than 15 minutes in a 24 hour period) with someone who has tested positive for COVID-19?
Yes	No	Within the last 10 days, have you been diagnosed with COVID-19 or had a test confirming you have the virus?



August 1, 2021

Dear Parents/Guardians,

In order to provide a safe, secure and healthy environment for your child, Jefferson School updates its School Safety Plan each year. In addition to updating our written plan (which includes procedures for fire drills, earthquake drills, lockdown drills, etc.), Jefferson School's staff makes sure that each classroom is equipped with a first aid kit and a copy of emergency procedures.

The Jefferson School Crisis Response team will operate the evacuation site to ensure a safe and orderly pick-up/release of students. **When picking up a student, parents/guardians (or person on emergency card) must bring a photo I.D.** Without verification, staff will not release any student.

Jefferson School's onsite evacuation/reunification area: Cafeteria

Jefferson's secondary off site evacuation/reunification site: Dynatect

Address: 8830 W. Linne Road, Tracy CA 95304

If the school is involved in a lock-down situation, the secondary evacuation site is the designated meeting area where parents/guardians should wait for information and the release of their student into their care. School and District personnel will be on site at the evacuation center to provide parents with information about the status and safety of their student(s). **DO NOT** go directly to the school in the event of a lock-down or evacuation. Parents/guardians can also listen to local media for the updates on the emergency situation, but your best source of up-to-date information will be at the evacuation site.

If you have further questions about Jefferson School's safety plan, please call the office at 209-835-3053.

Sincerely,
Alyssa Wooten
Principal

Jefferson School est. 1878
7500 W. Linne Road Tracy, CA 95304 209.835.3053 office 209.835.4419 fax
THE ROAD TO HIGHER EDUCATION

Jefferson Bell Schedule 2021-2022

3:00 Dismissal- Regular Day			
5th/6th Grade			
1st Period	8:15		9:05
2nd Period	9:08		9:55
Break	9:55		10:05
3rd Period	10:08		10:55
4th Period	10:58		11:45
Lunch	11:45		12:30
5th Period	12:33		1:20
6th Period	1:23		2:10
7th Period	2:13		3:00
7th/8th Grade			
1st Period	8:15		9:05
2nd Period	9:08		9:55
3rd Period	9:58		10:45
Break	10:45		10:55
4th Period	10:58		11:45
5th Period	11:48		12:35
Lunch	12:35		1:20
6th Period	1:23		2:10
7th Period	2:13		3:00

1:30 Dismissal- Minimum Day			
5th/6th Grade			
1st Period	8:15		8:53
2nd Period	8:56		9:30
3rd Period	9:33		10:07
Break	10:07		10:17
4th Period	10:20		10:54
5th Period	10:57		11:31
6th Period	11:34		12:08
Lunch	12:08		12:53
7th Period	12:56		1:30
7th/8th Grade			
1st Period	8:15		8:53
2nd Period	8:56		9:30
3rd Period	9:33		10:07
4th Period	10:10		10:44
Break	10:44		10:54
5th Period	10:57		11:31
6th Period	11:34		12:08
7th Period	12:11		12:45
Lunch	12:45		1:30

2:00 Schedule (Rally, WIN, etc)			
5th/6th Grade			
1st Period	8:15		8:59
2nd Period	9:02		9:40
Break	9:40		9:50
3rd Period	9:53		10:31
4th Period	10:34		11:12
Lunch	11:12		11:57
5th Period	12:00		12:38
6th Period	12:41		1:19
7th Period	1:22		2:00
7th/8th Grade			
1st Period	8:15		8:59
2nd Period	9:02		9:40
3rd Period	9:43		10:21
Break	10:21		10:31
4th Period	10:34		11:12
5th Period	11:15		11:53
Lunch	11:53		12:38
6th Period	12:41		1:19
7th Period	1:22		2:00

Jefferson School Supply List

5th Grade

- #2 pencils (lots!) Ticonderoga are best
- Earbuds/headphones
- Dark ink pens (blue for math)
- Colored pencils
- 3 ring college ruled filler paper – 8 ½" x 11" (lots!)
- 12" ruler (with inches and centimeters)
- Scissors
- Glue sticks (lots!)
- Pencil top or chunk erasers
- 3" x 5" white index cards (lined)
- Highlighters
- Durable folder with 2 pockets
- Hand held pencil sharpener that catches shavings
- Tissue boxes * (will be used for the entire class)
- Hand sanitizer * (will be used for the entire class)
- Running Shoes (PE) – no high tops, casual, or skater shoes
- 1 – folder with pocket on each side (PE)

To help you be more successful, please keep a continuous supply of materials at school as well as at home during the school year. We ask that students DO NOT bring binders to school. They take up too much space and are not necessary.

6th Grade

- 2 binders with at least 1/2" rings (science & math)
- Pencil pouch or box for backpack
- Erasers (large and pencil top)
- Pens (blue or black)
- Pencils (Ticonderoga are best)
- Highlighter
- College ruled binder paper
- Box of 12 colored pencils
- 3 dry erase markers
- 2 packages of index cards (3"x5")
- Earbuds
- Running Shoes (PE) – no high tops, casual, or skater shoes
- 1 – folder with pocket on each side (PE)

WISH LIST ITEMS FOR CLASSROOM: ultra fine point black Sharpies, boxes of tissue, hand sanitizer, red/blue/green/orange correcting pens**Note: these items will be collected and used for the entire class.*

Special Day Class (SDC w/ Ms. Scott)

- 6 composition notebooks
- 5 highlighters (different colors)
- 2 – two pocket folders
- 1 dry eraser (or sock) and 6 dry erase markers, black/blue
- Pencil sharpener that catches shavings
- Scissors
- Colored pencils
- Pencils and erasers – continuous supply
- Calculator
- Lined paper – continuous supply
- 3"x5" cards (100 pack, lined) – continuous supply
- Glue sticks – continuous supply
- Running Shoes (PE) – no high tops, casual, or skater shoes
- 1 – folder with pocket on each side (PE)
- WISH LIST: 3 boxes of tissue

7th Grade

- Glue sticks
- 1 – 1 inch binder (do not purchase large binders)
- 3 – 120 page spiral notebook, college ruled (Science, Math, History)
- 1 – 3 hole punched pocket folders
- Calculator (simple and noiseless)
- 1 set – 8 page divider with tabs
- Dry eraser, old sock or felt
- Zippered pouch for all writing utensils
- Scissors
- Headphones/earbuds
- Running Shoes (PE) – no high tops, casual, or skater shoes
- 1 composition notebook (PE)
- Hand sanitizer
- Pencil Sharpener (self-contained, non-electric)

The following items will be needed as a continuous supply throughout the school year.

~2x2 sticky notes	~Erasers	~Tissue
~Loose leaf binder paper	~Highlighters	~Large glue sticks
~Pencils (pre-sharpened or mechanical)	~3"x5" index cards	~Wooden pencils
~Thin Expo markers (blue or black)	~Blue/Black pens	
~Colored pencils	~Red pens	

Please have your student use a permanent marker to write their name on their supplies. Students need all supplies on the first day of school. We will be setting up and organizing their notebooks and binder in class.

8th Grade

- 1 – composition notebooks, 100 sheets, 9 ¾"x 7", wide ruled (PE)
- 5 – 120 page spiral notebook, college ruled (Science)
- Small scissors
- Ruler (with Metrics and English measurements)
- Scientific calculator
- Spiral notebook
- 4 – 3 hole punched pocket folders
- 1 package graph paper
- Headphones/earbuds
- Running Shoes (PE) – no high tops, casual, or skater shoes
- 1 – folder with pocket on each side (PE)

The following items will be needed as a continuous supply throughout the school year.

~Blue/Black pens (no metallic or purple)	~Post-its
~Glue sticks	~3"x5" index cards
~Pencils (pre-sharpened)	~Erasers
~College ruled filler paper	~Whiteout tape
~Graph Paper	~Highlighters
~Dry erase markers	
~Pencil sharpener(self contained)	

Please note, teachers may ask for some additional supplies. That information will be provided during the first week of school.

**Welcome to the 2021-2022 school year
at Jefferson School!**

**We look forward to seeing you on our
first day Monday, August 9th!**

Supply Lists are also posted on our website!

Drop-off/Pick-up Procedures

Jefferson School

2021 - 2022

8:15am – 1:30pm
(Minimum Day/M)

8:15am – 3:00pm
(Regular Day/T-F)

Students cannot be dropped off prior to 8:00am. Campus opens at 8:00am and students will report to their 1st period class.

Drop-Off/Pick-Up at Jefferson Campus

Front Parking lot

Located off of Linne Road

AM/PM pick up/drop-off

- The drive thru line is designed for a single lane of cars to drive thru.
- Please **pull all the way up** to the drop off line at the end of the side walk.
- DO NOT stop at first crosswalk to unload your children.
- Jefferson students will be entering the campus on the sidewalk behind the cafeteria.
- Students will only enter the school through the office if they have business in the office.

Back Parking Lot

Located off of Chrisman Road

AM DROP-OFF

- The drive thru line will be for Jefferson School busses and parents during the morning drop off.
- This parking lot is designed for a single lane of cars to drive thru.
- Please **pull all the way up** to the drop off line at the end of the side walk.

PM PICK-UP

- The back drive thru pick up line will be coned off to thru traffic.
- All bus students will exit the school grounds onto the busses first. Then the rest of the students will be released.
- Please park in the lot if you arrive prior to the school busses leaving. Once they leave, you can drive through the parking lot.

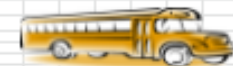
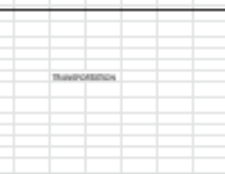
Jefferson School is a non-walking school. All students must have transportation to and from school each day.

Chris man Road

Linne Road

Enter only

Exit only



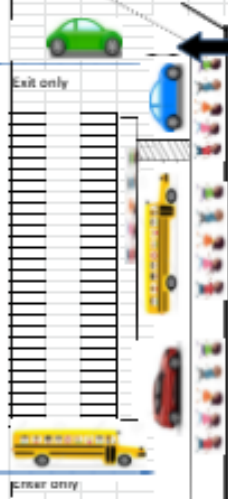
BUS PARKING



PLEASE PULL ALL THE WAY FORWARD IN A SINGLE LINE.

Exit only

Enter only





DRESS AND GROOMING

In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with district policy and regulations. These school dress codes shall be regularly reviewed.

The following guidelines shall apply to all regular school activities:

Jefferson School District DRESS CODE GUIDELINES

Jefferson District is noted for the outstanding appearance of its students. Wearing extreme fashions is not conducive to a quality educational atmosphere and has no place in Jefferson School District. In keeping with this philosophy of good style and taste, the following rules apply to all regular school activities:

1. Clothing should be in good repair and reflect modest taste.
2. Students are to come to school dressed for learning and for playing.
 - a. Shirts are not permitted to be low-cut, strapless, off the shoulder, halter top or backless. Shirts without sleeves must have a strap that is equal to or greater than four of the student's fingers. All shirts must be long enough (without having to be pulled into place) so that they could be tucked in (and would realistically remain tucked in) if necessary. This rule applies regardless of changing weather throughout the warmer months.
 - b. All pants, shorts, skirts and dresses need to be an appropriate length and size so as not to expose a student's posterior or undergarments. Pants, shorts, skirts and dresses shall not be tight fitting or shorter than a student's extended fingertips. Pajama pants are not allowed except on designated spirit days. Leggings and yoga pants are allowed with an over garment that is fingertip length. Pants must fit at the waist and should not be more than one size too large, sagging is not permitted. Pants, shorts and skirts shall be free of holes above the extended fingertips.
 - c. Students need to wear shoes that will allow them to run and play. All footwear must have straps or enclosed backs. Flip flops and slippers are not allowed.
 - d. Students are not permitted to wear baseball caps, hats, knit caps, visors, and hoods in class, assemblies, or in any indoor school function. Outdoors, hats must be worn forward facing.
3. All clothing, jewelry, backpacks, and other personal items shall be free of writing, pictures and/or other insignia which are crude, vulgar, profane, sexually suggestive, gang related, or depict nudity or weapons. In addition, clothing or personal items shall not exhibit drug, alcohol or tobacco references, or advocate racial, ethnic or religious prejudice.
4. Any clothing or accessory that may be deemed dangerous, i.e. wallets with chains, steel-toed boots, items with spikes or studs, and belts worn long are unacceptable.
5. Any clothing which may be disruptive to the school environment or deemed offensive by school personnel is prohibited.

Students who are considered to be in violation of the Jefferson School District Dress Code shall be referred to the principal or the designee.

- a. First offense: The student's parent/guardian shall be contacted and may be asked to meet with school staff. The student will be required to wear loaner clothes or call home for a change of clothes.
- b. Second offense: The student's parent/guardian shall be contacted and may be asked to meet with school staff. The student will be required to wear loaner clothes or call home for a change of clothes. The student shall be assigned detention as determined appropriate by the principal or the designee.
- c. Third offense: The student's parent/guardian shall be contacted and may be asked to meet with school staff. The student will be required to wear loaner clothes or call home for a change of clothes. The principal or the designee shall assign the student ten hours of community service to be performed within thirty calendar days.

d. Fourth and subsequent offenses: The student shall be suspended for a period of 1-5 days as determined by the principal or the designee.

In order to discourage the influence of gangs and gang related apparel, Unauthorized Group Apparel is prohibited and the following rules shall apply:

1. Jewelry, accessory, notebook or manner of grooming (including haircuts) which by virtue of its color, arrangement, trademark or any other attribute denotes membership in an unauthorized group or group is prohibited.
2. Clothing or articles of clothing (including but not limited to gloves, bandanas, shoestrings, wristbands, hats, lanyards, belts, jewelry) related to unauthorized groups that may provoke others to acts of violence are prohibited.
3. Belt buckles with initials or red, blue, or brown web belts, belts hanging out of pants are prohibited.
4. Gloves, towels, suspenders or other items hanging from rear pants pockets or from belt are prohibited. Students may not wear one pant leg rolled up.
5. Excessive clothing items (2 or more) of predominately one color that symbolize unauthorized group apparel are prohibited.

Because symbols are constantly changing, definitions of unauthorized group apparel may be reviewed and updated whenever related information is received by administrators and/or school safety committee. If a student is determined to have violated the dress code by wearing unauthorized group colors, he/she will be banned from wearing specific colors or any unauthorized group related apparel.

The following consequences will be implemented for a violation of any one of the above:

- a. First Offense: Parent/guardian contact. Student sent home to change clothes or provided with alternative clothing, Confiscation of unauthorized group-related jewelry accessory, notebook etc. Possible 1-5 day suspension.
- b. Second Offense: Parent/guardian conference and 1-5 day suspension.
- c. Third Offense: Parent/guardian contact. Minimum of five (5) day suspension Report to law enforcement agency.
- d. Fourth and subsequent offenses: Parent/guardian contact. Minimum of five (5) day suspension and recommendation for expulsion. Report to law enforcement agency.

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

The principal, staff, students, and parent/guardians at each school may establish reasonable dress and grooming regulations for times when students are engaged in extracurricular or other special school activities.

Students who participate in a nationally recognized youth organization shall be allowed to wear organization uniforms on days when the organization has a scheduled meeting. (Education Code 35183)



JEFFERSON SCHOOL DISTRICT DRESS CODE GUIDELINES

ACCEPTABLE TOPS



NOT ACCEPTABLE TOPS



ACCEPTABLE BOTTOMS



NOT ACCEPTABLE BOTTOMS



ACCEPTABLE SHOES



NOT ACCEPTABLE SHOES



Jefferson School District

2021 - 2022 Instructional Calendar

JULY				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JANUARY				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

APRIL				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

FEBRUARY				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

MAY				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

SEPTEMBER				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

DECEMBER				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

MARCH				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JUNE				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Total Instructional School Days

August	17
September	20
October	21
November	15
December	13
January	20
February	18
March	22
April	15
May	19
	180

Holidays		
Students First/Last Day (1:30 pm Release)		
Minimum Day (1:30 pm Release)	*	
Minimum Day (2 pm Release)	**	
Teachers First/Last Work Day		Full day
Teachers First/Last Work Day		Half day
End of First/Second Trimester		
P/T Conference (no students)		
Professional Development Day (MOU) (no students)		
Professional Development Buy Back Day (no students)		

APPROVED: 4/13/2021



Jefferson School District is committed to maintaining a safe school environment that is free from bullying, harassment, and discrimination. The Jefferson School District will continue to utilize the Second Step curriculum to provide students with social emotional learning on a weekly basis.

The District refers to the following definitions when investigating claims of bullying, harassment, and sexual harassment.

Definitions

Bullying and Harassment – Behavior that includes direct physical contact, such as hitting, shoving; verbal assaults, such as teasing or name calling; nonverbal or written conduct. The conduct must be sufficiently severe or pervasive that it affects a student’s ability to participate in or benefit from an educational program or activity. The behavior creates an intimidating, threatening, hostile, or offensive educational environment; has the purpose or effect of substantially or unreasonably interfering with a student’s academic performance; or otherwise adversely affects the student’s educational opportunities.

Board Policy [5131.2](#)

Administrative Regulation [5131.2](#)

Hate-Motivated Behavior – Behavior or statements that degrade an individual on the basis of his/her race, color, national origin, ethnicity, culture, heritage, gender, gender identity, immigration status, sexual orientation, physical/mental attributes, religious beliefs or practices.

Board Policy [5145.9](#)

Sexual Harassment – Behavior that includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting. (Education Code 212.5; 5 CCR 4916)

Board Policy [5145.7](#)

Administrative Regulation [5145.7](#)



Dear Parents,

Today, one in 13 children has food allergies, or roughly two in every classroom. Nearly 40 percent of these children have already experienced a severe or life-threatening allergic reaction.

In response to this emerging epidemic, the Centers for Disease Control and Prevention (CDC) in 2013 published guidelines for managing food allergies designed to help schools avoid, recognize and treat allergic reactions while ensuring that students with food allergies are safely included in school activities.

The Jefferson School District is home to a number of students who have severe allergies. If these students are exposed to nuts by way of ingestion, touch and even through the air, the student may develop a life-threatening allergic reaction that requires emergency medication and medical treatment. In order to reduce the risk of exposure for these students, we are asking for your assistance.

In 2016 The Jefferson School District implemented a number of safety guidelines surrounding allergy-related concerns. In addition to these, the district would also like to require the following from our parents:

- Please do not send any nuts/nut oil containing products to be eaten in the classroom.
- Please do not bring in any of the aforementioned products for classroom celebrations.
- In the cafeteria there is a designated nut-free table. Your child will only be allowed to sit at this table if their lunch is nut-free. If this is not the case, your child will be asked to move so that we can maintain the safety of the students who are at risk.
- We encourage good hand-washing at school before and after meals and returning to the classroom. In addition, wipes and hand sanitizers are available for use so that we can reduce the risk of exposure to allergens as well as illness. We would like to also encourage your children to wash their hands at home before arriving at school, if they have consumed nut containing products for breakfast.

We appreciate your attention to and your cooperation with the implementation of these guidelines.

Students with food allergies develop a sense of security when a positive school environment is created and accommodations such as these are put into place to ensure their physical and emotional well-being. For more information, please visit www.foodallergy.org/CDC.

**Nut-Free alternatives: egg salad, tuna, deli meats, pasta, soups, chili, grilled cheese, fruits and veggies and popcorn.*

Michelle Tjaarda, RN, BSN
District Nurse
mtjaarda@jsdtracy.com
209-839-1842 Special Education Department
209-832-8941 Fax



Instructions for Completing the Medication Administration Form

In compliance with Education Code 49423, no medication will be accepted or administered at school without meeting the following requirements. The procedure for administration of medication by prescription and/or non-prescription/over the counter (OTC) medication listed on the medication administration form will be expedited as follows:

1. Only medication prescribed by the student's physician as being necessary to be taken by the student in the manner listed on the medication administration form should be brought to school. The form **MUST BE COMPLETE** and include required parent and prescribing physician signatures.
2. Medication brought to the school to be administered to the student according to the provisions listed on the medication administration form shall be in the **ORIGINAL** prescription or manufacturer's container/packaging, clearly marked with the student's name, the prescribing physician, and the medication name, dose, route, time/frequency and the pharmacy, if physician prescribed.
3. Medications that contain narcotics (Some pain and cough relief medications) **WILL NOT** be administered at school.
4. All medications will be in a cool dry and secured place inside the school office. Any special instructions for storage or security measures of any medication should be written by the prescribing physician on the medication administration form.
5. Parent/Guardian or adult 18 years or older shall deliver the medication and the completed administration form to the school office. **DO NOT SEND MEDICATION TO SCHOOL WITH YOUR STUDENT.**
6. Parent/Guardian or adult 18 years or older shall pick up remaining medication during the last week of school. **THE SCHOOL SITE IS NOT RESPONSIBLE FOR MEDICATION LEFT IN THE OFFICE DURING THE SUMMER.**
7. If continuance of medication is necessary, a new medication administration authorization form **MUST** be completed **ANNUALLY** at the beginning of the year.

Jefferson
7500 W Linne Rd
(209)835-3053
(209)835-4419 F

Monticello
1001 Cambridge Pl
(209)833-9300
(209)833-9317 F



Tom Hawkins
475 Darlene Ln
(209)839- 2380
(209)839-2384 F

Anthony Traina
4256 Windsong Dr
(209)839-2379
(209)839-2314 F

Administration of Medication and Liability Release

School Year 20__/_/___

Section 49423 of the California Education Code allows students to take medications prescribed by a physician during the school day, to be assisted by designated school personnel with the medication or to carry and self-administer **CERTAIN** medication when authorized in writing by the student's parent/guardian **AND** physician.

STUDENT NAME: _____ BIRTH DATE: _____
CURRENT ADDRESS: _____ CONTACT NUMBER: _____

PARENT/GUARDIAN AUTHORIZATION (Please refer to page 1 for medication requirements)

In accordance with Education Code 49423 sections (a), (b 1, 2 & 3), and (c), 49423.1 sections (a), (b 1, 2 & 3) and (c) and 49407, I, the undersigned parent/guardian of the above named student hereby authorize:

_____ A School Nurse or designated school personnel to **ASSIST** my child with medication administration, monitoring, and testing according to the physician's instructions and authorization below.

_____ **IF APPLICABLE**, my child to **CARRY AND/OR SELF-ADMINISTER**: auto-injectable epinephrine () inhaled asthma medication () and/or insulin and blood sugar monitor/supplies () according to the physician's instructions and authorization below.

In accordance with California Education Code 49407, I hereby RELEASE, DISCHARGE, AND HOLD HARMLESS the **JEFFERSON ELEMENTARY SCHOOL DISTRICT**, its officers, employees and agents from all liability, including injury, death, adverse reactions, or other damages which may arise from the self-administration or assistance with medication administration according to the undersigned parent/guardian and physician described herein.

I agree to provide the medication(s) indicated below in original prescription or manufacturer's containers, which are labeled with the name of the child, the prescribing physician, the medication and dosing instructions. I further authorize the School Nurse or designated school personnel to consult with the prescribing physician should any questions arise, (49480).

I understand that continuous medication requires **ANNUAL AUTHORIZATION** to the school's office at the beginning of each year.

Print Parent/Guardian Name

Parent/Guardian Signature

PHYSICIAN AUTHORIZATION (This section to be completed by the prescribing physician only)

Condition for which medication(s) are being administered: _____

NAME OF MEDICATION	DOSAGE	ROUTE	FREQUENCY/TIME
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Possible reaction(s) requiring physician notification: _____

Storage Requirements: _____ START DATE: _____ STOP DATE: _____

_____ I authorize my patient to **CARRY AND/OR SELF-ADMINISTER**: auto injectable epinephrine () inhaled asthma medication () and/or insulin and blood sugar monitor/supplies () according to my instructions and authorization stated herein.

_____ I confirm that I have instructed my patient in the procedures, dosing, and timing by which the above medication(s) is/are to be administered and he/she is **COMPETENT** in the self-administration of prescribed medication(s) California Education Code(s) 49423 sections (a), (b 1, 2 & 3) and (c), 49423.1 sections (a), (b 1, 2 & 3) and (c)

Print Physician Name

Physician's Signature

Date

Physician's Address

Phone Number

Fax Number



Jefferson Elementary School District – Transportation Department

SCHOOL BUS PASS APPLICATION

2021-22 School Bus Application

ONE APPLICATION PER FAMILY

Please complete all steps of the application and return to:

Jefferson Elementary School District –
1219 Whispering Wind Drive, Tracy, CA 95377

Questions? Call us at (209) 835-3968

Family & Student Information: All Students(s)
information must be completed.

Parent/Guardian Name(s):

Student Information: List each student's name. **Schools:** *J = Jefferson M = Monticello H = Hawkins T = Traina*

1.	First Name	Last Name	Grade	School	AM/PM/RT	Type of Pass Code	Cost
2.	First Name	Last Name	Grade	School	AM/PM/RT	Type of Pass Code	Cost
3.	First Name	Last Name	Grade	School	AM/PM/RT	Type of Pass Code	Cost
4.	First Name	Last Name	Grade	School	AM/PM/RT	Type of Pass Code	Cost
5.	First Name	Last Name	Grade	School	AM/PM/RT	Type of Pass Code	Cost

Bus fees have been waived for the 2021-22 School Year due to the pandemic.

Social distancing will be maintained on the bus, which will limit capacity.

Students must follow guidelines and wear a mask while riding the bus.

Completion of the form does not guarantee transportation will be provided.

Once form is submitted, you will be contacted by the Transportation Department to arrange pick up time at bus stop.

Please make alternate arrangements for getting your student to school until you are contacted.

If you have questions, please call (209)229-2940 and leave a message. A driver will return your call.

Address			Apt	Phone # 1	Home/Mobile/Work
City			Zip	Phone # 2	Home/Mobile/Work
Sub-Division			Nearest Cross Street	Email Address	

Your signature indicates that you have read and understand the rules and regulations by which your student(s) must abide while riding any District school bus. All existing policies and rules regarding safety, student behavior and discipline on the bus remain in effect. Please review rules and regulations which are available online at www.jeffersonschooldistrict.com. With your assistance JSD can continue to provide safe transportation. All students must behave appropriately while on the bus. Citations will be issued for misbehavior. Misuse of a pass may result in suspension or termination of transportation privileges **without** a refund.

Parent/Guardian Signature: _____ Date: _____



2021 - 2022 School Year

RE: Voluntary Student Accident Insurance

Dear Parents:

The Jefferson School District would like to provide you with some valuable information about Voluntary Student Accident Insurance.

The Student Accident Insurance Program, underwritten by Gerber Life Insurance Company, allows a choice of three school time plans. Plan A provides a high level of coverage for the cost of \$43.00, Plan B provides a medium level of coverage for the cost of \$28.00, and Plan C provides a basic program for the cost of \$15.00. These plans include the basic dental insurance coverage, however, you can opt to purchase the Extended Dental benefit at the premium cost of \$8.00. For additional premiums, the option of 24-Hour Coverage (year-round and worldwide) and Tackle Football coverage is available to parents through all plans.

We urge you to consider carefully the extent of coverage afforded by this program. Enrolling your student in low-cost insurance now may ease your concerns considerably should an injury occur in the future.

To enroll:

- Direct submission: through our secure web portal, www.studentinsuranceusa.com, you can complete your Student Accident Insurance application directly on our website. The applications for insurance will be effective immediately and a policy number and insurance card will be available right away. This system is equipped to accept credit, debit, and e-checks for parent's convenience.
- Web "download": through our secure web portal, www.studentinsuranceusa.com, you can fill out and print your Student Accident Insurance application directly from our website. Parents who would like to send certified funds will continue to have the option to do so, we would need to receive the hard copy application and cashier's check or money order in our offices for the policy to be effective.

More information regarding each program can be obtained by contacting the vendor directly at:

Student Accident Insurance Program
(800) 367-5830

Please give this program your careful consideration.

Sincerely,

Dena Whittington

Dena Whittington
Chief Business Officer