

EQUIPMENT LOAN FORM

I assume the responsibility for the following district equipment:

<u>Description</u>	<u>ID Number</u>

School-related purpose: (Note: items are not for personal use)

I will return the above equipment to _____
 (administrator or designee)

no later than _____
 (date)

In borrowing the items listed above, I assume responsibility for any loss of or damage to the equipment or materials. If any items are damaged or lost, I will pay the cost of repairs or replacement.

Signed: _____

Date: _____

Approved: _____

Date: _____