

JEFFERSON SCHOOL DISTRICT USE OF FACILITIES FEE SCHEDULE

Security Deposit

\$500 refundable Security Deposit required (Tiers 4 through 6)

Fees

	Tier 1, 2 & 3	Tier 4 & 5				Tier 6				
	Tier 2 & 3 -Utility & Custodial charges apply	Utilities / Hr	Custodial Fee 2-hr Minimum Req	Wear & Tear / Hr	*Administrative Fee	Utilities / Hr	Custodial Fee 2-hr Minimum Req	Wear & Tear / Hr	*Administrative Fee	Fair Rental Markup / Hr
Classroom	\$0.00	\$0.90	\$30.00	\$16.50	\$39.00	\$0.90	\$30.00	\$16.50	\$39.00	\$66.00
Library	\$0.00	\$2.35	\$30.00	\$16.50	\$39.00	\$2.35	\$30.00	\$16.50	\$39.00	\$66.00
Multipurpose Room (non-sport activities)	\$0.00	\$2.35	\$30.00	\$16.50	\$39.00	\$2.35	\$30.00	\$16.50	\$39.00	\$66.00
MPR/Gynasium (for sports activities)	\$0.00	\$8.95	\$30.00	\$16.50	\$39.00	\$8.95	\$30.00	\$16.50	\$39.00	\$66.00
Jefferson Cafeteria	\$0.00	\$5.00	\$30.00	\$16.50	\$39.00	\$5.00	\$30.00	\$16.50	\$39.00	\$66.00
Jefferson Cafeteria using Kitchen Facilities	\$0.00	\$5.50	\$30.00	\$16.50	\$39.00	\$5.50	\$30.00	\$16.50	\$39.00	\$66.00
Restroom	\$0.00	\$1.80	\$30.00	\$16.50	\$39.00	\$1.80	\$30.00	\$16.50	\$39.00	\$66.00

Sports Facilities/ Sports Fields*(includes Marraccini Park)***(**Charge will be assessed based on the purpose of use and the specific needs of the organization)**

*Administrative Fee is non-refundable

Tier 1 through Tier 3 rate when Custodian/Food Service not on duty**Custodial Rate***Two Hour Minimum Unlock & Lock*

Regular Rate	\$30.00
Overtime	\$45.00

Generally, custodians on-duty between 7 a.m. and 8:30 p.m.,
Monday through Friday

**Meetings must be concluded by 8:30pm. One additional hour will be charged if occupied past 8:30pm. 2nd occurrence will result in loss of ability to use facilities

Food Service Employee*Two Hour Minimum*

Regular Hourly Rate	\$22.00
Overtime	\$33.00

If kitchen will be used, a Food Service employee must be on-duty.
Check with Director in Food Services for employee availability

FEES		INSURANCE REQUIREMENT	EXAMPLE: GROUPS
<u>TIER 1</u> <i>Education of District Students</i>	None	None	School Athletic teams, debate, drama, band, parent clubs, parent teacher assoc., school community advisory groups, school site council
<u>TIER 2</u> <i>Non-Curricular Direct Support of District Students</i>	1. Utilities* 2. Custodial/Staff time outside normal work hours. (\$30.00 hr)	Users in this tier will provide a Certificate of Insurance including a statement to hold the district harmless and indemnification	City After School programs, Boys and Girls Club, Girl Scouts, Boy Scouts, Campfire Girls, American Red Cross 4-H Club
<u>TIER 3</u> <i>Non-Curricular Indirect Support of District Students</i>	1. Utilities* 2. Custodial/Staff time outside normal work hours. (\$30.00 hr)	Users in this tier will provide a Certificate of Insurance including a statement to hold the district harmless and indemnification	Sister City
<u>TIER 4</u> <i>Youth Recreation</i>	1. Utilities* 2. Custodial/Staff time (\$30.00 hr) 3. Wear and Tear on facilities and grounds. (\$16.50 hr) 4. Administration Fee. (\$39.00) 5. Security deposit. (\$500.00)	Users in this tier will provide a Certificate of Insurance including a statement to hold the district harmless and indemnification	Football (Raiders, Cougars, Buccaneers), Baseball & Softball (Babe Ruth, ASA), Soccer (TYSL), Basketball (Tracy Flight, Natl Jr. Basketball, Cyclones), City Summer Day Camp, City Art Camp
<u>TIER 5</u> <i>Other Non-Profit Uses of Facilities</i>	1. Utilities* 2. Custodial/Staff time (\$30.00 hr) 3. Wear and Tear on facilities and grounds. (\$16.50 hr) 4. Administration Fee. (\$39.00) 5. Security deposit. (\$500.00)	Users in this tier will provide a Certificate of Insurance including a statement to hold the district harmless and indemnification	Adult sport activities, community groups, Relay for Life, McHenry House, Brighter Christmas, Tracy Interfaith Ministries, Churches & charitable fundraising not beneficial to youth/public school
<u>TIER 6</u> <i>For Profit Org. or Not For Profit Org. w/ Participation, Admission Fee</i>	1. Utilities* 2. Custodial/Staff time (\$30.00 hr) 3. Wear and Tear on facilities and grounds. (\$16.500 hr) 4. Administration Fee. (\$39.00) 5. Fair Rental Markup Fee (\$66.00 hr) 6. Security deposit (\$500.00)	Users in this tier will provide a Certificate of Insurance including a statement to hold the district harmless and indemnification	Local community organizations - conducting profit-making activities in which net proceeds are not to be used for the welfare of JSD students or expended for charitable purposes.