Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
August 17, 2021

Present: Phil Raya, Vice President; Brian Jackman, Clerk; Debbie Wingo, Member; Jim Bridges, Superintendent

In attendance: Dena Whittington, Chief Business Officer; Emily Stroup, Director of Human Resources and Curriculum; Monica Emeldi, Director of Special Education; Sarah Steen, Curriculum Coordinator; Tessa Bunch, Christina Orsi, Ken Silman, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:52 PM
b. Roll Call to Establish Quorum – Mr. Carlson and Mr. Wells were absent
c. Approval of Agenda
d. Public Comment on Closed Session Items

MSA (Jackman/Wingo) – Approve the agenda as presented-

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM

Welcome from Board Vice President Mr. Raya
Pledge of Allegiance
Superintendent's Report

In Closed Session-

MSA (Wingo/Jackman) - Approved personnel action for certificated employee #'s 12179, 12180, 12181, 12182, 12183, 12184, 12185, 12186, 12187, 12188, 12189, 12190, 12191, 12192, 12193, 12194, 12195 12196, and 12197; The Board also approved the personnel action for classified employee #'s 12198, 12199, 12200, 12201, 12202, 12203, 12204, and 12205.

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

The Board also had discussion with regards to legal counsel

Superintendent's Report – Dr. Bridges thanked all JSD staff members for their work reopening the schools to in person instruction this school year. It is exciting to see staff and students back on campus. The District was able to have the traditional Welcome Back Breakfast for all JSD staff in person to kick off the new year. Dr. Bridges also noted that if it weren't for our amazing staff, the new state guidance regarding independent study, modified quarantines and safety protocols would be untenable. He thanked JSD's amazing staff for all they have been doing.

Dr. Bridges provided an update of COVID safety protocols. As of today, the District has had five total positive COVID cases on campuses this year. Monticello had one case, Jefferson and Tom Hawkins have each had two cases, respectively, and all of those classes have been in modified

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quarantine environment. Dr. Bridges thanked Nurse Michelle and her team for the amazing job that they've been doing going into schools and testing students on site. Regarding District COVID testing, we have collected 122 samples and we've had zero positive cases, 28 negative samples and 94 that were processed today.

Dr. Bridges discussed the Independent Study requirement this year and he is happy to report that the District has contracted with San Joaquin County Office of Education (SJCOE) to provide long term Independent Study and we have 27 students currently enrolled. Dr. Bridges provided a transportation update. The District Transportation Department is down one bus driver and is operating only two buses. Dr. Bridges thanked Ms. Whittington and the bus drivers for utilizing all of the space that we have on the buses. He noted that the fact that we only have two drivers is a major issue and the job market for drivers is challenging. Currently, the District has one hundred students wait-listed for busing. Tonight we have two items on our board agenda to try and address our driver situation. The District is trying to make ourselves more competitive in the job market in order to obtain drivers.

Dr. Bridges also provided a construction update. The District is continuing to work with Otto Construction and PJHM to determine when to put the Corral Hollow Elementary School out to bid. We had planned to go out to bid in August but that is on hold as current labor and construction costs are through the roof and bids are 44% over what the District had projected.

III. PUBLIC COMMENT – Parent, Christina Gomes, presented a yellow card for public comment. Mrs. Gomes asked for another bus driver to assist with transporting the Advanced Math students to Jefferson. Mrs. Gomes also asked about whether or not the District will have sports this year? Dr. Bridges indicated that we are still waiting on State guidance regarding how we are going to offer sports this school year.

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meeting June 10, 2021 & June 15, 2021 & Special Board Meeting July 27, 2021

4.2 Warrants – June 2021 & July 2021

4.3 Financials – July 2021

4.4 Valley Community Counseling Services Agreement, 2021/2022

MSA (Jackman/Wingo) approve the consent agenda as presented.

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

V. EDUCATIONAL SERVICES

5.1 Student Enrollment – The District is still receiving new enrollment.

VI. PERSONNEL SERVICES

6.1 2021-22 Residency Co-Sponsor Agreement, Teachers College San Joaquin

MSA (Wingo/Jackman) approve the 2021-22 Residency Co-Sponsor Agreement, Teachers College San Joaquin as presented

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

6.2 Provisional Internship Permit Request for Teacher: Ana Rodrigues

MSA (Jackman/Wingo) approve the Provisional Internship Permit Request for Teacher: Ana Rodrigues as presented:

Ayes – 3	Nays – 0	Absent – 2 .	Abstain – 0
Carlson, Jackman		Carlson, Wells	
Wingo			

6.3 Revised/New Job Descriptions – Coordinator of Curriculum, Categoricals and Special Projects, Bustodian, & Intervention Coordinator (TOSA/RTI)- The proposed change for the Coordinator of Curriculum adjusts the person this position reports to. The District does not have a combined Bus Driver/Custodian position, which is a common position that school districts, including TUSD, have. With the Bustodian position the District is able to offer a full time job position and we will pay these employees at the bus driver rate in order to be more competitive. The Intervention Coordinator position would oversee all of the interventions within the District and handle the day to day details of intervention for the District.
MSA (Jackman/Wingo) approve the Revised/New Job Descriptions for Coordinator of Curriculum, Categoricals and Special Projects, Bustodian, and Intervention Coordinator (TOSA/RTI) as presented

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

6.4 Speech Language Pathologist Waiver Request: H. Culham
MSA (Wingo/Jackman) approve the Speech Language Pathologist Waiver Request for H. Culham as presented

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

6.5 New Certificated Staff Report- Biographies from our new certificated staff members were shared. Dr. Bridges took an opportunity to introduce new Monticello Principal, Tessa Bunch, New Director of Human Resources, Emily Stroup and New Director of Special Education, Monica Emeldi.

VII. BUSINESS AND FACILTIES

7.1 July 2021, Fiscal Year 21-22 Budget Adjustments -
MSA (Wingo/Jackman) approve the July 2021, Fiscal Year 21-22 Budget Adjustments as presented

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

7.2 2021 LCFF Budget Overview for Parents/ 2021 Local Control Accountability Plan- LCP Annual Update/ 2021 Local Control and Accountability Plan, Re-adopt with Amendments- Dr. Bridges noted that the types of changes were minor and thanked the LCAP team for their work. He noted that there is one chart that the District is waiting on guidance from the County.
MSA (Wingo/Jackman) approve 2021 LCFF Budget Overview for Parents/ 2021 Local Control Accountability Plan- LCP Annual Update/ 2021 Local Control and Accountability Plan, Re-adopt with Amendments as presented

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

7.3 School Services Total Compensation Report Implementation – Dr. Bridges presented information regarding the Total Compensation Report Implementation for the District. He noted that some districts do this report internally through their Human Resources Department or Business Services Department. One issue with doing this type of report internally is that it is difficult to only focus on the positions and not the individuals in those positions. Total School Services did an equivalent study back in 2006 but only two changes to the salary schedule were implemented at that time due to budget constraints. For this study, the District chose comparative districts by size. Dr. Bridges discussed the proposed changes for various positions. Some of the positions are difficult to compare due to the larger size and difference in job responsibilities of other districts versus ours.

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When looking at what the District can financially do regarding the variances in salaries it was determined that the cap would be set at 10% and the negative variances will not be adjusted down. The MOT Director and Food Services Director will be increased 20% to remain competitive within our job market here.

Additional changes discussed were to move the Information Technology Coordinator to the Classified Management Group, as well as adjusting the pay and responsibilities of the Computer Technician position to meet District needs.
MSA (Wingo/Jackman) approve the School Services Total Compensation Report Implementation as presented

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

7.4 JSD Measure J Bond Report
MSA (Wingo/Jackman) accept the JSD Measure J Bond Report as presented

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

7.5 Actuarial Study of Other Post-Employment Benefits Under GASB 74/75
MSA (Jackman/Wingo) approve the Actuarial Study of Other Post-Employment Benefits Under GASB 74/75 as presented

Ayes – 3	Nays – 0	Absent – 2	Abstain – 0
Jackman, Raya		Carlson, Wells	
Wingo			

7.6 Quarterly Williams Act Reporting- there were no complaints during this reporting period.

VIII. BOARD DISCUSSION AND REPORTS
8.1 Items for the Next Board Meeting- Possible board policy updates.

ADJOURNMENT – MSA (Jackman/ Wingo) 7:07 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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