Information Sheet – 10/13/2020- Board of Trustees Meeting

TO: Board of Trustees Item: 5.2

FR: Jim Bridges

DATE: October 9, 2020

RE: TK – 6th Grade Waiver

In August, the State put in place an option for school districts to apply for a TK-6 grade waiver to open schools when counties reached a certain level of cases. On September 8, 2020 San Joaquin County reached that level and is now accepting TK-6 grade waivers from public and private schools. To date, approximately 20 private schools and 17 public schools have been granted the waiver. On September 18, 2020 the District sent out a survey to parents asking them if the District should apply for the waiver and if so, would they send their students back. The survey results showed that 49% of parents were in favor of applying for the waiver. 45.5% of parents answered that they would send their students back full time compared to 65.2% said they would send them back in a hybrid model. Finally, 67.2% of parents were in favor of a hybrid model. While the results are split, the necessity of a TK-6 waiver has become less important as San Joaquin County moved from the Purple Tier to the Red Tier on the California Blueprint for a Safer Economy scale. The fact is, San Joaquin County is expected to remain in the Red Tier this week making it possible for all schools TK-8 to open starting October 14, 2020.

When students are brought back they will all be required to follow numerous new safety measures including daily health screenings, maintaining social distancing, wearing masks, remaining in cohorts, not sharing items, and frequently washing their hands. In addition, families will continue to be provided options if they choose to keep their children home.

Everyone wants our schools to re-open and our lives to return to normal however these desires cannot outweigh the safety of our students and staff. JSD should continue to use scientific data and the guidance of our health professionals in these very complex decisions.

Recommended Action:

If San Joaquin County is not eligible to open schools TK-8 on October 14, 2020, the Board should review the TK-6 waiver application and take action to either approve or deny the waiver.

BEFORE THE BOARD OF TRUSTEES
JEFFERSON SCHOOL DISTRICT
COUNTY OF SAN JOAQUIN
STATE OF CALIFORNIA

RESOLUTION NO. 2020-10-01

RESOLUTION REGARDING THE RETURN OF STUDENTS TO IN-PERSON LEARNING ON WAIVER DURING COVID-19 PANDEMIC

WHEREAS, the Jefferson School District (District) Board of Trustees (Board) supports the return of all Jefferson School District students to in-person learning on our Jefferson School District school site campuses; and

WHEREAS, the District has filed a waiver with the San Joaquin County Public Health Services to return to in-person learning for TK-5 Grade students as soon as physically possible based on current COVID-19 data Tier information as indicated in the Blueprint for a Safer Economy; and

WHEREAS, the staff, parents, families, and community members have been consulted on the return of the students to in-person learning; and

WHEREAS, the understanding that all safety protocols of the Public Health Service of the San Joaquin County and State of California are to be adhered to, such as: face coverings shall be worn, physically distancing, limited number of people per square foot, etc.; and

WHEREAS, The Jefferson School District has written Staff and Student Protocols to be followed and they shall adhere to the procedures outlined in the JSD Guide for the Safe Reopening of Schools: and

WHEREAS, The Board fully supports the District in their efforts to do all possible to return the students to in-person learning, with full safety measures in place; and

WHEREAS, this Resolution is part of the newly created San Joaquin Public Health Services waiver application process; and

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees and the Jefferson School District supports the waivers, which will be filed on October 14, 2020 (for all TK-5 students) to return as soon as possible to in-person learning.

Adopted by the Governing Board of the Jefferson School District on October 13, 2020.

AYES:

NOES:

ABSTAIN:

ABSENT:

By:_____

Debbie Wingo

Board President
Jefferson School District

San Joaquin County
Public Health Services
health grows here

A DIVISION OF
HEALTH CARE
SERVICES AGENCY

August 28, 2020

Dear District Superintendent, Charter School Director, or Private School Head of School:

On June 7, 2020, the California Department of Public Health (CDPH) placed San Joaquin County on its monitoring list. On July 17, 2020, Governor Gavin Newsom announced that if a county has been on the monitoring list within the prior 14 days, a school must conduct distance learning only, until the county has been off the monitoring list for at least 14 days.

In counties on the monitoring list, CDPH guidance allows a district superintendent, private school principal/head of school, or executive director of a charter school (hereinafter superintendent) to apply for a waiver from the local health officer to open an elementary school for in-person instruction. This waiver is applicable only for grades TK-6, even if the grade configuration at the school includes additional grades. Waiver requests will not be granted before San Joaquin's countywide case rate is under 200 per 100,000 for 7 consecutive days. The county is recommending a phased approach in school districts with multiple TK-6 schools, to open schools in staggered intervals.

When applying for the waiver, the superintendent must submit to the local health officer evidence of (1) consultation with labor and parent organizations and (2) publication of the elementary school reopening plans on the website of the local educational agency (or equivalent).

The local health officer then reviews the application and reopening plan (along with local community epidemiological data), makes a determination whether to grant or deny the waiver, and consults with CDPH regarding that determination. Elementary schools in counties on the monitoring list within the prior 14 days may not open for in-person instruction until they have received approval of a submitted waiver from the local health officer.

In order to apply for a waiver, please complete and submit the attached Application Cover Form. An application must contain:

- Attestation that the superintendent (equivalent or designated staff) has consulted with all parent and labor organizations at each school site for which an application is being submitted. If no labor organization represents the school site staff, then consultation with school site staff is sufficient.
- Confirmation that elementary school reopening plans have been published on the website of the local educational agency (or equivalent). Reopening plans must address the components in the CDPH guidance for schools and school-based programs (which are also listed in the attached Application Cover Form).

Applications and all supporting documents should be submitted to the local health officer at least 14 days prior to the desired reopening date to SJCSchoolWaiver@sjcphs.org.

Sincerely,

Maggie Park

Maggie Park, MD
San Joaquin County Public Health Officer
San Joaquin County Public Health Services

Waiver Application Cover Form

(for use by a Local Education Agency or equivalent)

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district please submit one application for elementary schools in the district that are seeking to reopen for in-person instruction. Proposed enrollment numbers for each school should be provided (see Appendix A). If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

Background Information

Name of Applicant (Local Educational Agency or Equivalent):

Jefferson Elementary School District

School Type:

- [x] Traditional Public School
- [ ] Charter School
- [ ] Private, Independent, or Faith-Based School

Number of Schools: **4** Enrollment: **2,218**

Total Number of Staff: **240**

Superintendent (or equivalent) Name: **James W. Bridges**

Address: **1219 Whispering Wind Dr., Tracy, CA 95377**

Grades/Number of Students Proposed to be Reopened:

TK **29** K **212** 1st **221** 2nd **202** 3rd **260** 4th **225** 5th **258** 6th ____

Date of Proposed Reopening: **November 5, 2020**

Name of Person Completing Application: **Jim Bridges**

Phone Number: **209-836-3388**

Email: **superintendent@jsdtracy.com**

Signature: _____ Date: **October 14, 2020**

I. Consultation

Please confirm consultation with the following groups:

X Labor Organizations (eg. Teachers, Classified, etc.)

Name of Organization #1: **Jefferson Teachers Association**

Phone Number: _____

Email Address: **jcruz@jsdtracy.com**

Date Consulted: **7/20/20, 7/23/20, 7/30/20, 7/31/20, 8/18/20, 9/3/20, 10/1/20 and 10/9/20**

Name of Organization #2: _____

Phone Number: _____

Email Address: _____

Date Consulted: _____

Required: Attach letters from each organization, describing the consultation that has occurred with the superintendent. **See attached Memorandum of Understanding**

If no labor organization represents staff at the school, please attach signed attestation by superintendent that teachers and staff have been consulted as part of this process.

The superintendent also held two all staff forums to gather input on July 24, 2020. (Please see attached Zoom Reports)

Please confirm consultation with the following groups:

X Parent and Community Organizations

Name of Organization #1: **Please see attached parent survey results**

Phone Number: _____

Email Address: _____

Date Consulted: _____

Name of Organization #2: _____

Phone Number: _____

Email Address: _____

Date Consulted: _____

Required: Attach letters from each organization, describing the consultation that has occurred with the superintendent. At least one letter should be from a representative parents' association. Parent survey results are acceptable in lieu of a letter.

II. Elementary School Reopening Plans

Please confirm that elementary school reopening plan(s) addressing the following, consistent with guidance from the California Department of Public Health and the local health department, have been published on the website of the local educational agency (or equivalent) – include page number where references to each topic can be found:

	page #
Cleaning and Disinfection: How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.	**8/9**
Cohorting: How students will be kept in small, stable, groups with fixed membership that stay together for all activities (*e.g.*, instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort.	**9**
Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.	**7**
Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be satisfied and enforced.	**7**
Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.	**4/5**
Healthy Hygiene Practices: The availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.	**7/8**
Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.	**6**
Physical Distancing: How space and routines will be arranged to allow for physical distancing of students and staff.	**7/9**

	page #
Staff Training and Family Education: How staff will be trained and families will be educated on the application and enforcement of the plan.	11
Testing of Students and Staff: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.	4
Triggers for Switching to Distance Learning: The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.	7
Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.	11

III. Indemnification and Defense

Applicant agrees to indemnify and hold County and its Officers and Employees harmless from, any and all claims, demands, obligations, losses, causes of action, damages, penalties, costs, expenses, attorneys' fees, liabilities, and indemnities of any nature whatsoever, (hereinafter collectively "Claims"), whether based in contract, tort, statute, or other legal or equitable theory of recovery arising out of or in any way related to the Approval or Disapproval of this Application

IV. Authorization

Submit an order or resolution of the governing body for the school or school district agreeing to and authorizing the submittal of this application.

Additional Resources:

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs

https://files.covid19.ca.gov/pdf/guidance-schools.pdf

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools

https://www.cde.ca.gov/ls/he/hn/strongertogether.asp

CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year

https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf

APPENDIX A

School Name: **Monticello Elementary School**

Address: **1001 Cambridge Pl., Tracy, CA 95377**

Grades/Number of Students Proposed to be Reopened:

TK **0** K **93** 1st **97** 2nd **73** 3rd **102** 4th **82** 5th ____ 6th ____

Date of Proposed Reopening: **November 5, 2020**

School Name: **Jefferson**

Address: **7500 W. Linne Rd., Tracy, CA 95304**

Grades/Number of Students Proposed to be Reopened:

TK **0** K **0** 1st **0** 2nd **0** 3rd **0** 4th **0** 5th **86** 6th ____

Date of Proposed Reopening: **November 5, 2020**

School Name: **Tom Hawkins Elementary School**

Address: **475 Darlene Lane, Tracy, CA 95377**

Grades/Number of Students Proposed to be Reopened:

TK **13** K **68** 1st **54** 2nd **58** 3rd **78** 4th **69** 5th **84** 6th ____

Date of Proposed Reopening: **November 5, 2020**

APPENDIX A

School Name: **Anthony Traina Elementary School**

Address: **4256 Windsong Dr, Tracy, CA 95377**

Grades/Number of Students Proposed to be Reopened:

TK **16** K **48** 1st **66** 2nd **66** 3rd **76** 4th **69** 5th **77** 6th ____

Date of Proposed Reopening: **November 5, 2020**

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE JEFFERSON SCHOOL DISTRICT
AND
JEFFERSON TEACHERS ASSOCIATION
REGARDING THE COVID-19 PANDEMIC AND SCHOOL OPENING DURING THE 2020-2021 SCHOOL YEAR.

JULY 31, 2020

The JEFFERSON SCHOOL District ("District") and the JEFFERSON TEACHERS Association ("Association"), jointly known as the Parties ("Parties") enter into this Memorandum of Understanding ("MOU") regarding the issues related to the coronavirus COVID-19 and the opening of schools during the 2020-2021 school year.

As of the date of this MOU, the Parties recognize that the COVID-19 pandemic necessitates significant modifications to the operation of schools to minimize the health risks associated with COVID-19 infection for all students, staff, and their families while also providing equitable access to education for students.

The Parties acknowledge that staff and students may need to self-quarantine, become quarantined, and/or the District may need to close a learning cohort or close school(s) on an emergency basis to slow the spread of infection and illness arising from COVID-19 during the 2020-2021 school year.

Unless otherwise noted below, the provisions of this MOU shall supersede any provisions of the Collective Bargaining Agreement between the Parties that are in conflict for the duration of this MOU, or until modified by mutual agreement of the District and the Association. The Parties affirm the obligation to comply with all provisions of the Collective Bargaining Agreement ("CBA") not in conflict with this MOU. Further, the Parties affirm that all provisions of the Educational Employment Relations Act ("EERA") *California Government Codes 3540 et seq.* apply and remain in effect.

The Parties agree to the following:

ARTICLE 1: DEFINITIONS

Section 1.01 "Classroom" – is any academic, learning, assessment, or instructional space used by students, certificated, classified, parents, administrators, or other adults on a school campus. This applies to both indoor and outside learning spaces, and includes libraries, computer or scientific laboratories, study halls, or any other common space on a school campus.

Section 1.02 "Cohort" – is a group of students that maintains social isolation and physical distancing. Cohorts are designed to remain stable and intact to prevent the spread of infection and illness arising from COVID-19. Classroom cohort sizes supersede class size language in the CBA for in-person learning during the life of this MOU.

Section 1.03 "Face Coverings" – cloth face coverings or masks as recommended by federal, state, and local public health guidance.

Section 1.04 "Hand Sanitizer" – this product must contain at least 60% alcohol. Ethyl alcohol is preferred and should be used when there is the potential of unsupervised use by children. Isopropyl alcohol hand sanitizers are more toxic and can be absorbed through the skin. Hand sanitizers containing methanol are toxic and shall not be used. (see CDC and FDA Advisories.)

Section 1.05 "Personal Protective Equipment" – this refers to equipment that is used to limit or prohibit the transmission or infection of COVID-19 from person to person. It is also commonly referred to as Essential Protective Equipment or Essential Protective Gear and includes face coverings, masks, N95 respirators, face shields, neck guards, barriers, gloves, goggles, etc.

Section 1.06 "Physical Distancing" – also known as social distancing to help decrease the spread of the virus by increasing the space between people to at least six (6) feet and reducing the number of different people with whom a person interacts.

ARTICLE 2: GENERAL CONDITIONS

Section 2.01 Unit members will be provided access to their classrooms beginning Monday, August 3, 2020, between the hours of 8:00 a.m. to 4:00 p.m. to voluntarily prepare classrooms if they choose to do so.

ARTICLE 3: HEALTH AND SAFETY

Section 3.01 In an effort to promote a safe workplace environment, the District will provide the following PPE and sanitation materials:

Section 3.02 Each unit member will be issued one (1) reusable cloth face mask and one (1) reusable face shield for their use.

(a) Face coverings are always required to be worn properly by all individuals on a school campus indoors or outdoors. This applies to all staff, all students in grades TK-8, all administrators, and any visitors on campus over two years of age.

(b) Face coverings shall not be required for students or staff if there is a medical or behavioral contraindication verified in writing from a medical professional or behavioral specialist.

(c) For unit members and students who cannot wear a mask according to 3b, face shields with neck drapes tucked into the shirt shall be used. Masks and face shields may not be required for students with medical apparatus which prevents or obstructs the use of the apparatus.

Section 3.03 In-lieu of using District-provided PPE, unit members may bring their own PPE so long as the PPE complies with public health guidelines and provides equivalent protection to the PPE provided by the District.

Section 3.04 Each classroom will have disinfectant cleaner available

(a) Teachers must take the Keenan training course Corona Virus: Cleaning and Disinfecting your Workplace prior to using them.

(b) At no time should teachers direct students to use the disinfectant.

(c) Gloves will be made available for those who wish to wear them when using the disinfectant.

Section 3.05 Unit members who have concerns regarding any PPE due to health restrictions should contact Human Resources for possible accommodations.

Section 3.06 The Parties recognize that frequent hand washing for a minimum of 20 seconds minimizes the spread of COVID-19.

(a) All individuals shall be required to wash their hands or use medically effective hand sanitizer upon entering district sites and every time a classroom is entered.

(b) The District shall comply with the following hand washing requirements:

(i) Every room with a sink shall be stocked with soap, medically effective hand sanitizer, and paper towels.

(ii) Every classroom shall be provided medically effective hand sanitizer.

(iii) Non-classroom workspaces and common spaces shall be provided medically effective hand sanitizer.

ARTICLE 4: DISTANCE LEARNING

Section 4.01 Unit members are expected to adhere to the attached Distance Learning/Hybrid Learning Expectations. Should any site within the District move to closure and Distance Learning the following considerations shall be made.

(a) All unit members will report to their classroom from 8:00 a.m. until 12:30 p.m. on all work days except Wednesdays. On Wednesdays, teachers may elect to work from home except for August 12, 2020.

(i) Minimum day activities traditionally held on Monday will be held on Wednesday afternoons, for a maximum of 60 minutes to be used for grade level PLC meetings or a maximum of 90 minutes one day per month for a combination of staff meeting and/or professional development. Professional development will include, but not be limited to, COVID 19/ Distance learning technology platform PD. PLC meetings will have a time of 2:30 – 3:30. Staff meeting/Professional development will have a time of 2:15 – 3:45. The district will still honor the 3 grading days in the 2020/2021 instruction calendar, but will move them to the corresponding Wednesday in lieu of PLC meetings.

(b) During Distance Learning, all meetings are to be held virtually until otherwise directed by the District.

(c) In addition to the option of working from home on Wednesdays, each unit member will be granted one (1) day per month during those months in which Distance Learning is in effect to be utilized in event of emergency as a work from home day. The unit member would not be deducted any leave using this day. This will be noted in Aesop through selecting the appropriate related code DL-home. These days are not cumulative (i.e. cannot be rolled over or held for future use). All aspects of Distance Learning as identified in item 4.01g below are still an expectation during a work from home day.

(d) During Distance Learning each unit member with an assigned AERIES roster shall take daily attendance for all students utilizing AERIES.

(e) During Distance Learning the timeframe of 11:45 a.m. to 12:30 pm (Preschool to 3rd grade) and 12:28 to 1:13 pm (4th-8th grade) shall be reserved solely for the purpose of meal distribution to all students. This forty-five minutes is included in the 7.5 hour workday, and should include the teacher's own lunch period.

(f) Each unit member shall maintain a weekly engagement record. Per Education Code 43503 each local educational agency shall ensure that a weekly engagement record is completed for each pupil documenting synchronous or asynchronous instruction for each whole or partial day of distance learning, verifying daily participation, and tracking assignments. Daily participation may include, but is not limited to, live direct instruction, guided practice, evidence of participation in online activities, completion of regular assignments, completion of assessments, and contacts between employees of the local educational agency and pupils or parents or guardians.

(g) Classroom instruction, at minimum, will take place as follows:

(i) In accordance with the 2020-2021 CDE Minimum requirements for distance learning, TK – 3 will be holding a minimum of 195 minutes of daily live interactions, to include required ELD instruction, with students using Zoom. This time will be used for, but not limited to, taking attendance, assignment explanation, live teaching, or relationship building with students.

(ii) This live interaction must follow the District's TK – 3rd grade Daily Schedule for Distance Learning and Hybrid Learning Model. The remainder of the 7.5 hour day will be used for professional duties related to distance learning, which may include synchronous or asynchronous support; provision of ELD instruction; provision of physical education, art, or music activities; provision of designated IEP services; completion of student engagement records; as well as designated teacher prep.

(iii) For Music in the TK-5 self-contained setting, Music unit members shall work with site administration to develop a rotating schedule which focuses synchronous instruction on a single grade level per two-week time period during the duration of distance learning. Nonsynchronous instruction time should be used for preparation of video or other resources which can be shared with TK-5 unit members. Schedules shall be finalized by August 14, with instruction to begin August 17.

(iv) *In accordance with the 2020-2021 CDE Minimum requirements for distance learning, 4 - 8 grade teachers, will be holding a minimum of 230 minutes of daily live interactions, to include required ELD instruction, with students using Zoom. This time will be used for, but not limited to, taking attendance, assignment explanation, live teaching, or relationship building with students. The remainder of the 7.5 hour day will be used for professional duties related to distance learning, which may include synchronous or asynchronous support; completion of student engagement records; provision of ELD instruction; as well as provision of designated IEP services.*

1) When providing distance learning, academic content, classwork, independent work, assignments, projects, asynchronous instruction, and live interaction shall all be combined to meet the daily minimum minutes per grade level. Daily lesson plans, teacher-developed assessments, and instructional methodology used shall be at the discretion of the classroom teacher and shall be aligned to the District adopted curriculum. District and state assessments shall be implemented according to District and state guidelines.

Section 4.02 Unit members who have questions regarding eligibility for any leave should contact Human Resources as soon as possible. The parties agree that unit members who are unable to meet the expectations included in this MOU shall use any sick leave or personal necessity leave entitlement that they may be eligible for consistent with law and the parties' collective bargaining agreement. The parties agree that all collectively bargained leave provisions will remain in full effect for the duration of the pandemic. Eligible unit members will also be entitled to any COVID-19 Federal and/or State leave benefits (including Family First Coronavirus Relief Act FFCRA)

Section 4.03 In the event of a shelter in place order from Public Health and/or the Governor's Office during the instructional year, all unit members would be expected to report as usual (as stated in 4a) unless otherwise directed by the order. If unit members are prohibited from reporting, the District will seek guidance from Public Health in developing a schedule for unit member access to school sites between the hours of 8:00 a.m. and 4:00 p.m. as safety measures allow.

Section 4.04 In the event of moving from either full in person attendance or from hybrid model to distance learning, attendance and instruction will continue with students as noted in item 4 above. Upon returning to school from distance learning to full in person attendance or to a hybrid model unit members will be notified a minimum of three school days before a return to on-site instruction continues. Within the notification window, distance learning shall continue; however, the last day of the window shall be designated as time for site administration to meet with returning unit members for a maximum of 60 minutes, continued provision of Distance Learning to students, with the remainder of the time being unencumbered preparation time for the unit members.

ARTICLE 5: HYBRID LEARNING MODEL

Section 5.01 During the 2020-21 school year to address safety and health concerns arising out of the current COVID pandemic, student attendance shall follow alternate day scheduling. The five-day work week (Monday through Friday) for all bargaining unit members shall include four days in person instruction and one student distance learning day per week.

Section 5.02 For the time the state, county and/or local government agencies suggest maintaining the six feet of physical distancing for the health of its residents, the district may adopt a plan that allows for social distancing of the students assigned to a teacher-of-record's class roster to attend in-person learning two days per week as part of cohort Group A and for the other portion of the students assigned to the roster to attend in person learning two other days per week as part of a stable classroom cohort Group B. The cohort A and B groups remain as a single class roster, not two separate and distinct rosters. Instruction with each cohort will take place as follows:

(a) Group A cohort shall attend in person learning on Mondays and Thursday of each week. A calendar will be created for weeks that do not have five student days so that half of the week's days will be assigned for cohort A to attend in person learning.

(b) Group B cohort shall attend in person learning on Tuesday and Friday of each week. A calendar will be created for weeks that do not have five student days so that half of the week's days will be assigned for Group B to attend in person learning.

(c) One day per week will be assigned for both Group A and Group B cohorts to receive distance learning so that Unit members may perform all professional duties for both the in-person and distance learning. Teachers will have the option to work from home on this day, including attendance at PLC meetings, professional development and staff meeting activities.

Section 5.03 Minimum day activities traditionally held on Monday will be held on Wednesday afternoons, for a maximum of 60 minutes to be used for grade level PLC meetings or a maximum of 90 minutes one day per month for a combination of staff meeting and/or professional development. Professional development will include, but not be limited to, COVID 19/ Distance learning technology platform PD. PLC meetings will have a time of 2:30 – 3:30. Staff meeting/Professional development will have a time of 2:15 – 3:45. The district will still honor the 3 grading days in the 2020/2021 instruction calendar, but will move them to the corresponding Wednesday in lieu of PLC meetings. In addition, on weeks that are fewer than 5 instructional days there will be no minimum day activities.

(a) Distance learning will be provided to all students on the class roster (both A and B cohorts) on the distance learning, no students present day (currently Wednesday), following the guidelines in Article 4 above.

(b) The remainder of the distance learning, no students present day will be unencumbered preparation time to be used in the following ways, including but not limited to: lesson plans, grading, IEP assessment, Keenan trainings, data entry, grade level collaboration, collaboration for IEP/504 students, preparation for distance learning and in-person learning, synchronous or asynchronous support, completion of student engagement records. Any reasonable responsibilities for preforming duties.

(c) To the extent possible, IEP/504 meetings will not be scheduled on non-student days.

(d) Teachers of PE, band, and other specialty classes shall also follow the hybrid schedule and collaborate with site administration to develop and implement COVID safety measures for these specialized classes.

Section 5.04 When providing distance learning, academic content, classwork, independent work, assignments, projects, asynchronous instruction, and live interaction shall all be combined to meet the daily minimum minutes per grade level. Daily lesson plans, teacher-developed assessments, and instructional methodology used shall be at the discretion of the classroom teacher and shall be aligned to the District adopted curriculum. District and state assessments shall be implemented according to District and state guidelines.

Section 5.05 When providing daily instructional minutes in a hybrid model, any in-person learning student schedule and any distance learning student schedule shall occur within the bargaining unit member's 7.5 hour workday.

ARTICLE 6: PHYSICAL DISTANCING

Section 6.01 The district shall implement a hybrid schedule to ensure compliance with county public health physical distancing guidelines related to maximizing classroom space between student seating/desks and between student and staff desks.

Section 6.02 Physical distancing will be maintained to the extent practicable between students, between staff and students, and between all staff during their lunch.

Section 6.03 Any changes in county, state or federal law/mandates supersedes the language in this MOU.

Section 6.04 This MOU shall expire June 30, 2021, and may be extended by mutual agreement of the parties.

Nothing in this MOU shall be construed as establishing past practice or precedent.

Agreed to on this 31st day of July 2020, in Tracy, California.

For the District:

James W. Bridges, Ed.D., Superintendent

Nancie Castro, Director of Human Resources

Dena Whittington, Chief Business Officer

Dated: 7/31/2020

For the Association:

Jeniene Cruz, JTA Representative

Jennifer Gates, JTA Representative

Anne Corbiser, JTA Representative

Patti Cannon, JTA Representative

Dated: 8/20/20

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE JEFFERSON SCHOOL DISTRICT
AND
JEFFERSON TEACHERS ASSOCIATION
REGARDING THE COVID-19 PANDEMIC AND SCHOOL OPENING DURING THE 2020-2021 SCHOOL YEAR AMMENDMENT ONE

August 7, 2020

The JEFFERSON SCHOOL District ("District") and the JEFFERSON TEACHERS Association ("Association"), jointly known as the Parties ("Parties") enter into this Memorandum of Understanding ("MOU") regarding the issues related to the coronavirus COVID-19 and the opening of the Jefferson Virtual Academy (JVA)

Unless otherwise noted below, the provisions of this MOU shall supersede any provisions of the Collective Bargaining Agreement between the Parties that are in conflict for the duration of this MOU, or until modified by mutual agreement of the District and the Association. The Parties affirm the obligation to comply with all provisions of the Collective Bargaining Agreement ("CBA") not in conflict with this MOU. Further, the Parties affirm that all provisions of the Educational Employment Relations Act ("EERA") *California Government Codes 3540 et seq.* apply and remain in effect.

The Parties agree to the following:

ARTICLE 1: JVA STIPENDS

Section 1.01 First Consideration shall be given to unit members who submitted a request, based on the following criteria

(a) The needs and efficient operation of the district.
(b) The Qualifications, including recent training, of the unit member compared to those of other candidates.
(c) Certification requirements.
(d) Seniority in the district.

Section 1.02 First right to JVA assignments should be made to unit members. If there are not enough unit members for the number of JVA assignments, the District may assign these assignments to any JSD staff member holding a valid California preliminary or clear teaching credential.

Section 1.03 Acceptance of JVA assignments shall be voluntary and no unit member should be assigned more than 5 JVA students.

Section 1.04 Every effort will be made to assign unit members JVA students in the same grade level.

Section 1.05 Unit members will receive a $150 per month stipend for each JVA student that they facilitate the learning for.

Section 1.06 Unit members shall complete all work related to facilitating the learning of JVA students outside the contract day which is 8:00 a.m. and concludes at 3:30 p.m.

This MOU shall expire June 30, 2021, and may be extended by mutual agreement of the parties.

Nothing in this MOU shall be construed as establishing past practice or precedent.

Agreed to on this 7th day of August 2020, in Tracy, California.

For the District:

James W. Bridges, Ed.D., Superintendent

Nancie Castro, Director of Human Resources

Dena Whittington, Chief Business Officer

Dated:

For the Association:

Jeniene Cruz, JTA Representative

Jennifer Gates, JTA Representative

Anne Corbiser, JTA Representative

Patti Cannon, JTA Representative

Dated: 8/20/20

Topic	Meeting ID	Start Time	End Time	Duration (Minutes)	Participants	Name (Original Name)
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Jim Bridges (Host)
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Nancie Castro
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	coutland
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	sfierro
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	gborgna
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	christen
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Michele Vinyard
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Celina
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	cjaques
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Scott
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Katrina Frye
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Nicole Craft
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Candice
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Anna
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	ndawson
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	olivia sanchez
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Nick Watson
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Rachelle Dunnum
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Heather Marchini
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Lora Harrison
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Rochella Axner
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	jennifer murphy
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Anne Corbiser
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	susanpetrucelli
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Toni Lagos
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Ann Teixeira
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Jill
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	sadie
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Kristina Ross-Ortiz
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Sue Devlin
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Claudia Franco
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	pauline melchor
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Brenda Morgan
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Ariana
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Tessa Bunch
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	awooten
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Kirsten Bowles

Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Alma Morley
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Kelly Shook
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Cindy Guinn
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	beggers
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Marina Nelson Mihov
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	tlown
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	srobertson
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Joanne Gigliotti
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Shayne Cocoles
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Shaundra
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Gloria Chavez
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Catherine Frasier
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Christina Orsi
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Ann Inokuchi Garvin
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	lcollinsworth
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Jenn
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Marivic Manantan
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Karen Robey
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	bmoruzzi
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Ken Silman
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Mrs.Freitas
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	LeiLani Martin
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Keri Balestrieri
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Emily Stroup
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	kathymorri
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Celli Coeville
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Diane
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Jill Lange
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Kelli
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	rbonilla
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Emily
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Tara Magnan
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Deanna Kitchuck
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Alexis Imperial Bobis
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Denise
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Nikki Zapanta
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	87110108465
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	cmiller

Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Kelli
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Brenda Hopson
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	ldurney
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	egonzalez
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Corinne Price
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Nanci Rodriguez
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Diana Jennings
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Jill Lange
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Jill Lange
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Jill Lange
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Angelica Thomas
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Jeniene Cruz
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Michelle Pereira
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	vochoa
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Michelle
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Sarah Steen
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Fiona Bessette
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	rsaia
Preschool to 3rd Grade Distance Learning Input Session	871 1010 8465	7/24/2020 8:59	7/24/2020 10:18	82	91	Nancy
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Jim Bridges (Host)
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Ghizal Ayubi
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Anne Corbiser
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Sherry Hurd
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	camato
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Jeniene Cruz
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Emily Stroup
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Scott Andrews
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Lori Scott
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Sara Oneto
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Valerie Robertson
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Celli Coeville
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Nancie Castro
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Michelle
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	katepenrod
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Angelica Thomas
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Celina Murzi
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Gloria Chavez

4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Nicole Craft
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Rpotts
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Dawn Myers
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Chris Fleckner
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Paul Fern
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	srobertson
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Tori Cameron
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Sherry Gleason
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Denise Mathe
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Mikayla brown
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Diane McRae
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Anne Abris
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	staceymaslyar
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	dentizne
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Diana Jennings
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	jwhalen
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Ken Silman
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Mondae Nunes
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Fiona Bessette
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Scott
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Lauren
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Kim
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Grit Walther/5
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Nancy
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Michele Vinyard
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	rsaia
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Patty
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Jenna Fillmore
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Ryan
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	sgray
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Sarah Steen
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	LeiLani Martin
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Jamie Watson
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Christina Orsi
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Rochella Axner
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Stephanie Huiras
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Gary Pease
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Emily

4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Kristina Ross-Ortiz
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Tiffanie Heben
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Tina Seymore
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Alyssa Wooten
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Dave
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Angela Hewey
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Jennifer Gates
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Jenn
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	cclayton
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	cmiller
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Melissa Jones
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	katrina
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	JamesLeeWright
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Rahila
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Monica Slavas
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Tara Magnan
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Leslie
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Corinne Price
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Francesca Zapanta
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	esaia
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Alexis Imperial Bobis
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Stacie Infante
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Melissa Jones
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Brenda Hopson
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Renuka
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Cristin Halverson
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	steph
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	steph
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Deborah Wright
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	bertha
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	egonzalez
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Francesca Zapanta
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Deborah Wright
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Anne Abris
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Melissa Jones
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Jamie Watson
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Rochella Axner
4th-8th Grade Distance Learning Input Session	867 0459 3729	7/24/2020 10:30	7/24/2020 12:05	97	94	Rochella Axner

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JSD Parent Survey Results on TK-6 Waiver
September 23, 2020
38.5% Response Rate

Should JSD apply for a TK-6th grade waiver to bring students back to in-person instruction?

Yes: 49%

No: 51%

If JSD is granted a TK-6th grade waiver would you send your student(s) back to school?

Yes: 52%

No: 48%

If JSD is able to meet all California Department of Public Health guidelines for students to return. Which of the two options would you feel most comfortable sending your student(s) back to school?

Full-time in person instruction (All TK-6 students attend daily): 32.8%

Hybrid Model (Half the students attend at a time/More Social Distancing): 67.2%

If JSD decides to return all TK-6 students daily, would you send your students back to school?

Yes: 45.5%

No: 54.5%

If JSD decides to return half the students daily in a hybrid model, would you send your students back to school?

Yes: 65.2%

No: 34.8%

JEFFERSON SCHOOL DISTRICT

Guide for the Safe Reopening of Schools

IN RESPONSE TO COVID-19

Updated September 21, 2020

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APPENDIX A

INTRODUCTION

In a coordinated effort with school districts within San Joaquin County, the San Joaquin County Office of Education and the San Joaquin County Public Health Services, Jefferson School District will open all schools August 11, 2020 in Distance Learning. The district will be following the California Department of Public Health/San Joaquin County Public Health Services guidance regarding the safe opening of schools when SJCPHS provides guidance that it is safe to return to in-person instruction in a Hybrid Learning Model. Regular updates will be made to this plan based on information provided by the CDC and applicable federal, state and local agencies.

GUIDING PRINCIPLES

In order to ensure the continued well-being of our students and employees, the following guiding principles have been put in place:

- STUDENT AND EMPLOYEE SAFETY MEASURES
- HEALTH GUIDELINES
- SUPPORT FOR FAMILIES

JSD is committed to working collaboratively with families and staff to develop a re-entry plan.

SECTION 1: SAFETY OF STUDENTS, STAFF, AND VISITORS

PHASES AND TIMELINES

Information and direction about the phases and timeline will be sent to all students, employees and parents before implementation. Please see below for a summary of the phases and timelines.

Phase	Timing	Items
Phase 1	June	• Supplies, equipment • Prepare schools for reopening with thorough cleaning • Implement social distancing protocols and open facilities with limited access and use by district office, custodial and maintenance staff.
Phase 2	July	• Expand the use of schools, based on recommendations and data from CDPH, SJCOE, and SJCPHS.
Phase 3	August 11, 2020	• Open schools in Distance Learning
Phase 4	TBD	• Implement the hybrid learning model based on recommendations and data from CDPH and SJCPHS. • Determine what restrictions/guidelines stay in place.

STUDENT AND EMPLOYEE SAFETY

VISITOR RESTRICTIONS

Nonessential visitors, volunteers and activities involving outside individuals will not be allowed until the County Health Officer deems it safe. All visitors including vendors will be limited to only visiting the office, based on need. Only JSD staff and students are allowed on campus.

FIELD TRIP/TRAVEL RESTRICTIONS

JSD will discontinue student/staff travel to field trips, science camp, conferences and workshops until further notice, unless pre-approved by the Human Resource department and the office of the Superintendent.

SCREENING, TESTING, SYMPTOM CHECKING

ATTENDANCE FOR STUDENTS AND STAFF MEMBERS

Schools and school facilities shall collect attendance of everyone present and participating in Distance Learning, every day. This is critical if the need for contact tracing arises.

THE TESTING PROCESS

SJCPHS recommends a COVID-19 test for anyone who believes they may need one, whether or not they have symptoms. People who have symptoms of illness are encouraged to get tested. The process for testing children is the same as it is for adults. Visit http://www.sjcphs.org/documents/20200518_COVID%20Testing%20Flyer%20eng.pdf to learn more about testing in San Joaquin County. Community testing is available for both children and adults.

Staff Testing

When required, per the California Department of Public Health COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year (Dated July 17, 2020), 50% of all school staff shall be tested each month, for a total of 100% over a two month rotating period. The school site administrator/nurse and Human Resources (HR) Department will have a list of all site or district staff, respectively. They will notify the applicable 50% of employees on the 1st business day of the month that are due for testing in the current month, with the deadline being approximately three (3) weeks from notification. This will allow time for the administrator/nurse or HR to confirm that all employees have tested before the end of that month. Process will be completed each month, with the rotation of 50% of staff each month.

EMPLOYEE SCREENING AND PROTOCOLS

Employees will be asked to monitor their health each day, and are asked to notify their supervisor before their scheduled shift and prior to arriving at the site, if they have been in close contact with someone with COVID-19 or you have a temperature of 100.4 or more, tiredness, chills, shortness of breath, difficulty breathing, nausea, vomiting, diarrhea, sore throat, loss of taste or smell, cough, or muscle pain.

Close contacts to persons with COVID-19 ("cases") are individuals who:

- Live in or have stayed at the case's residence, OR
- Are intimate sexual partners of the case, OR
- Provide or provided care to the case without wearing a mask, gown, and gloves, OR
- Are within 6 feet of a case for a prolonged period of time (> 15 minutes).

AND

This contact occurred while the case was determined to be infectious. A case is infectious from 48 hours before their symptoms began (or the date of the positive test if no symptoms) and until they are released from isolation.

When a member of the school district community is identified by primary screening they will undergo secondary screening in an open air location adjacent to the school office.

Secondary screening will consist of a temperature check, additional questions and fact finding to better understand the circumstance. The outcome of secondary screening may include return to normal activities/responsibilities without restriction, the requirement for medical evaluation prior to re-entry, 48-hour grace period for ill contacts to be cleared, or consultation with SJCPHS.

STUDENT SCREENING AND PROTOCOLS

Parents are encouraged to screen their student's temperature at home, and if temperature is above 100 degrees, please keep the student at home and contact the student's health care provider. In addition, parents will be asked to review the COVID19 protocol screening questions day and keep their student home if they answer "yes" to any of the questions. Parents should follow the school district's usual procedure to report the absence.

Students will be screened daily as they arrive to the drop off line or enter the bus and sent home immediately if they have a temperature of 100 degrees or higher. Parents will be contacted to pick up their child from school if the student's temperature is above 100 degrees at the designated sick area.

PROCEDURE IF A STAFF MEMBER OR STUDENT BECOMES ILL

Students who develop symptoms of illness while at school shall wear a face covering and be separated from others immediately, preferably isolated in an area through which others do not enter or pass. If more than one student is in an isolation area, physical distancing will be ensured. Students shall wait in an isolation area until they can be transported home or to a healthcare facility. Isolated students should receive continued supervision and care until picked up by an authorized adult.

If an employee becomes ill at work or is exhibiting symptoms of COVID-19, they will be asked to leave and go home or to the nearest health center. The COVID-19 Designated Office Staff will call SJCPHS and seek advice regarding the situation. *Because the symptoms of COVID-19 are similar to many other respiratory illnesses, it is unlikely that the SJCPHS will take any action before there is a confirmed case or suspected outbreak (multiple who have been in close contact are ill.)*

The nurse or other staff members attending the suspected infected person will wear face coverings, gowns and eye protection. The nurse or other staff will identify persons who may

have come in contact with the suspected infected person and alert Human Resources. Unless required by the local health authority, the name of the suspected infected person should not be provided. If the suspected infected person is tested for COVID19 or has a confirmed case of COVID19, students or staff who were in close contact, within 6 feet for 15 minutes or greater with or without a face covering, will be directed to self-quarantine for 14 days, rest and hydrate, and continue to self-check for COVID19 symptoms.

The isolation area and suspected employee's or student's work area/classroom must be thoroughly cleaned and disinfected, in addition to all other common surfaces recently touched by the employee or student.

PROCEDURE IF A STAFF MEMBER OR STUDENT TESTS POSITIVE

SJCPHS conducts contact tracing to determine who, if anyone, may have had close contact with the person who tested positive (that is, they were within six feet of someone who tested positive for COVID-19 for at least 15 minutes) and will provide guidance to the school, including whether a school or class closure is recommended.

If a positive case is confirmed on campus, the school shall perform a thorough cleaning of areas where the person spent time, especially high-contact surfaces.

Identification and Tracing of Contacts

The school district has designated our School Nurse as our staff member who will keep in close contact with our San Joaquin County Office of Education Director of Comprehensive Health Services. The Nurse will work with schools site clerks within the district to create and monitor confidential lists of exposed students and staff, and report, consult, or communicate with our local health department.

Employees returning to work from an approved medical leave should contact HR. Staff members and students may be asked to submit a healthcare provider's note before returning to work.

If a staff member or student has been diagnosed with COVID-19, he or she may return to school when all 3 criteria are met:

- At least 3 days (72 hours) have passed since recovery (no fever without the use of fever-reducing medications); and
- Improved in respiratory symptoms (cough, shortness of breath, etc.); and
- At least 10 days have passed since symptoms first occurred.

If a student or staff member has symptoms that could be COVID-19 and do not get evaluated by a medical professional or tested for COVID-19, it is assumed that he or she has COVID-19 and may not return to campus until the three criteria listed above have been met.

For further information related to COVID-19 at a school or at home, please visit http://www.sjcphs.org/coronavirus.aspx for more local health information and guidance.

This will need to be a work in progress, and may require frequent modification.

PARTIAL OR TOTAL SCHOOL CLOSURE

Temporary closure of school facilities may occur upon County Public Health Department notification to the District. If this is warranted, parents will be contacted and a speedy transition to distance learning will occur for the students of the school(s) affected. An additional distance learning plan with student and staff expectations will be communicated to families.

SOCIAL DISTANCING

Social distancing is an effective way to prevent potential infection. JSD students, employees, parents, and visitors should practice staying approximately 6 feet away from others and eliminating contact with others.

- Traffic Flow – Taped lines on the floor will mark the walking direction throughout the office in order to maintain the social distancing requirement of 6 feet.
- Designate routes for entry and exit, using as many entrances as feasible.
- Ad-hoc Interactions/Gatherings – Non-essential/informal meetups and visiting should be avoided.
- Breaks/Lunch Times – Students and staff will be reminded to continue all social distancing efforts during recess, breaks, and lunch times. Outdoor common areas and/or staff break rooms will be adjusted as needed.

HEALTH AND SAFETY INVENTORY

In order to minimize exposure to COVID-19, the following equipment will be utilized / available:

Face coverings: Face coverings are always required to be worn properly by all individuals on a school campus indoors or outdoors. This applies to all staff, all students in grades Preschool-8, all administrators, and any visitors on campus over two years of age.

Face coverings shall not be required for students or staff if there is a medical or behavioral contraindication verified in writing from a medical professional or behavioral specialist.

For unit members and students who cannot wear a mask according to 3b, face shields with neck drapes tucked into the shirt shall be used. Masks and face shields may not be required for students with medical apparatus which prevents or obstructs the use of the apparatus.

Sinks or Hand Sanitizer: Sinks, with an adequate supply of soap, or hand sanitizer will be available in all classrooms for student and staff use. Hands should be washed often with soap and water for at least 20 seconds.

Touchless Thermometers: Touchless thermometers will be available in the school offices if needed.

In addition to using face coverings, students and staff will be reminded to:

- Avoid touching eyes, nose, and mouth.
- Cover mouth and nose with a tissue when coughing or sneezing or use the inside of elbow.

PERSONAL WORKSPACE/CLASSROOM

JSD staff will use the signage provided to indicate the room for sanitizing and disinfecting. All students and teachers are asked not to visit another classroom outside of their Cohort or grade level when possible.

SHARED WORKSPACE

Employees are encouraged to disinfect their own workspace multiple times throughout the day, giving special attention to commonly touched surfaces. JSD has alcohol-based hand sanitizers throughout the workplace and in common areas. The JSD Custodial Team will clean all workspaces at the designated cleaning time.

Please note that proper equipment such as acceptable disinfectant and PPE should be used when cleaning individual workspaces.

There will be limited access to certain workspaces to reduce exposure to risks and ensure employee safety. Workspace usage is as follows:

Capacity– JSD will be monitoring the number of employees in the offices while the risk of infection exists and begins to diminish.

Conference Rooms– Certain conference rooms will be closed until further notice. Signage indicating closure/capacity limits will be placed on conference room doors. It is recommended that all meetings occur virtually, using the Zoom platform.

Staff Room–These spaces will be closed for eating/congregation. After washing their hands, staff may use shared appliances such as coffee machines, refrigerators, and microwaves. Staff will be expected to wipe down shared appliances after each use.

Copy Room – There will be limited access to the copy room.

FACILITIES CLEANING

The safety of our students and employees is our first priority. Upon reopening, our schools will have been completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep cleaning of the office and school before students and employees return, the cleaning steps outlined below are to be implemented to disinfect workplace surfaces, chairs, tables, etc. to protect students and employees and reduce the risk of spread of infection.

GENERAL DISINFECTION MEASURES

GENERAL DISINFECTION MEASURES PROTOCOL

Category	Area	Frequency
Workspaces	Classrooms, Offices	At the end of each use/day or as needed
Appliances	Refrigerators, Microwaves, Coffee Machines	Daily, if approved for use

Electronic Equipment	Copy machines, computers monitors, TV's, phones,	At the end of each use/day and/or between use
General Used Objects	Handles, light switches, sinks, restrooms	Multiple times a day
Common Areas	Cafeteria, Library, Conference rooms, Gyms, Common Areas	At the end of each use/day; between groups, if approved for use

DEEP CLEANING AND DISINFECTION PROTOCOL

Deep cleaning is triggered when an active employee or student is identified as positive for COVID-19 based on testing. Deep cleaning should be performed as soon as the confirmation of a positive test, as practical. While the scope of deep cleaning is presumed to be the full site, sites may reduce the footprint to be deep cleaned if there is sufficient rationale to do so, and they gain consensus of the superintendent, site administration, CBO, and Director of MOT.

If it is found that a student becomes ill while on campus (indoors), develops a fever and/or an unidentified cough the room should be vacated (everyone including staff) for a minimum of 2 hours and should return to normal use after the room is been appropriately disinfected.

COVID-19 surface disinfection is not required after 48 hours from exposure. In other words, if the room is exposed on Friday there will be minimal risk on Monday. In this case no deep cleaning is required.

SCHOOL FACILITY AND GENERAL INFORMATION

COHORTING

To reduce possibilities for infection, students must remain in the same space and in cohorts as small and consistent as practicable, including for recess and lunch. Keep the same students and teacher or staff with each group, to the greatest extent practicable.

Minimize movement of students and teachers or staff as much as practicable. For example, consider ways to keep teachers with one group of students for the whole day. In secondary schools or in situations where students have individualized schedules, plan for ways to reduce mixing among cohorts and to minimize contact.

SCHOOL LUNCHES AND FOOD GUIDELINES

Lunch schedules will be staggered to reduce the number of students being served at one time. Students will be allowed, weather permitting, to eat their lunch either inside the cafeteria or outside in designated areas. Students will be required to sit with their class and maintain social distancing while eating their lunch. Parents are encouraged to send students to school with a bag lunch. Students should be discouraged from sharing any of their lunch items with others. For those students who wish to get a cafeteria lunch, individually packaged meals will be available. Students are encouraged to bring their own water. During food service distribution individual sealed water will be available for students upon request.

Bringing or sharing refreshments during staff meetings or in classrooms is prohibited in order to limit the risk of contamination. Snack items, candy, and drinks will not be provided until further notice.

MODIFIED CLASSROOMS

Student desks will be spaced 6 feet apart, when feasible. Desks will face the same direction, and students seated at tables will be spaced appropriately.

Physical guides, such as tape on floors or sidewalks and signs on walls, will ensure that students and staff remain at least 6 feet apart in lines and at other times.

LIMIT SHARING

Jefferson School District will:

- Keep each child's belongings separated and in individually labeled cubbies or areas. Ensure belongings are taken home each day to be cleaned.
- Ensure adequate supplies to minimize sharing of high-touch materials (art supplies, equipment, etc.) to the extent practicable or limit use of supplies and equipment to one group of children at a time and clean and disinfect between uses.
- Avoid sharing electronic devices, clothing, toys, books and other games or learning aids as much as practicable.

RECESS PROTOCOLS

- Students will be reminded of social distancing practices
- Recess times may be staggered to reduce the number of students at recess at any one time.
- Use of play structures, balls and other playground equipment will be evaluated for use prior to the start of school.
- Students will be required to sanitize their hands upon re-entry to the classroom.

RESTROOM PROTOCOLS

- All restrooms will be routinely checked by staff for cleanliness, sanitation, and availability of appropriate sanitizing/cleaning supplies.
- Students will be frequently reminded to wash their hands.
- Students will be required to sanitize their hands upon re-entry to the classroom.

PHYSICAL EDUCATION

- Students will have daily roll taken outside their PE classrooms before class.
- Students will only participate in spaces that allow for at least 6 feet of social distancing
- Physical activity should be limited to conditioning and activities that don't require shared equipment.

MUSIC INSTRUCTION

- All elementary music instruction should take place in homeroom classrooms or outside.
- Middle school band should take place outdoors, until it is determined by the County Health Officer that it is safe to resume classroom based instruction.
- Social distancing will be maintained during instruction.

- Performances and competitions are suspended until the County Health Officer determines that participation is safe.

COMMUNICATION METHODS

To stay updated on the most up-to-date health related information

- Teachers, students, and parents need to check their email often and visit the district COVID-19 webpage

STAFF TRAINING AND FAMILY EDUCATION PLAN

It is very important that all employees/students understand the safety requirements, protocols and expectations to ensure everyone and their communities stay safe and prevent the spread of the virus. Therefore, JSD has developed the following training plan for staff and students.

Pre-return to school training- Presented remotely to ensure understanding and preparedness to align with this manual.

First Day Training/Orientation- Aligned with local protocols and procedures with this manual; meeting area must adhere to social distancing protocols or will be presented via a digital platform, such as Zoom.

Cleaning Crew Protocols- Focused on disinfection methods and comprehensive cleaning training.

We will structure the training plan to effectively disseminate information to all teams and audiences.

SECTION II. ACADEMICS AND REOPENING MODELS

SOCIAL AND EMOTIONAL HEALTH OF STUDENTS AND STAFF

District counselors, psychologists and school administration will serve to reinforce and implement stronger systems to address the social-emotional well-being of our students.

REOPENING MODELS

The Board approved the following reopening models and will reevaluate each model before entering into it. See Appendix A.

CURRICULUM AND INSTRUCTION

LEARNING GAPS

Data from adopted curriculum and Illuminate will be used to determine where the learning gaps are for each student. Due to school closures at the end of the 2019-2020 school year, it is expected that there will be large gaps in learning. The most significant impact is expected at grades K-2, the foundational grade levels. Instructional aides will assist at elementary school sites to support struggling students. All schools anticipate gaps in student achievement and increased intervention through Tier 1 and 2 models will be provided to address those gaps.

SCOPE AND SEQUENCE

The scope and sequence will focus on essential standards in all curricular areas and will be aligned for all school sites in the district. Previous grade level instruction will be integrated into core content curriculum as needed to support students' learning gaps. Core content curriculum maps will be created by teachers before the beginning of the 2020-2021 school year.

SPECIAL EDUCATION AND 504 PLANS

STUDENTS WITH MILD TO MODERATE DISABILITIES

When the District returns to in-person instruction in a Hybrid Learning Model, students participating in the SDC classes will be provided intensified supports. Small class sizes allow for optimal social distancing while allowing our students with the greatest needs to receive academic and related services at school.

TRIENNIAL, ANNUAL, AND INITIAL IEPS

Testing for initial and triennial IEPs will commence upon school reopening. All IEPs will continue to be held via Zoom.

ACCOMMODATIONS AND MODIFICATIONS

General education teachers, in collaboration with Special Education teachers, will continue to modify assignments, tests, and quizzes to promote access for all students during Distance Learning. Special Education teachers will continue to provide instruction based on IEPs. Special Education teachers will have regular office hours where students can check in.

RELATED SERVICES

Related services, Counseling, Speech and Language, and Occupational Therapy, will be provided to students either at school or remotely using Zoom. Google Classroom will continue to be a platform where students and parents can access tools and resources to support ongoing growth and development in these areas.

INCLUSIVE CLASSROOMS

Both on-campus and through remote instruction, students with special needs will continue to participate in inclusive opportunities, allowing them to interact with general education peers. Additional safety protocols will be followed when students and staff transition from one classroom to another to ensure the safety and health of fellow students and staff.

TECHNOLOGY AND RESOURCES

The district will confirm or provide access for all student to devices and connectivity adequate to participate in the education program and complete assigned work.

TRANSPORTATION

Bus routes will continuously be monitored and evaluated for maximum efficiency and student numbers.

- Students will be required to sanitize their hands upon entering the bus.
- Social distancing will be maintained when possible.
- Bus windows will be lowered when possible to increase air circulation
- Seating charts will be required to have siblings sit next to one another, seat students by grade/class, and to ensure social distancing when loading and unloading.
- Busses will be sanitized after morning and afternoon runs.