INFORMATION SHEET FOR 11/13/18 TRUSTEES' MEETING

Attachment: 4.4

TO: James W. Bridges

FOR: Board of Trustees

FROM: Mindy Maxedon

ISSUE: Surplus Item

BACKGROUND:

The Maintenance and Food Service Departments have maintained storage of an item that the school district is no longer using due to outdated or non-functioning equipment. To free up the space occupied by this outdated and/or non-functioning equipment, we would like to surplus the items listed below.

ITEM TO BE SUPLUSED:

Beverage-Air Refrigerator Model #RR27-1A5 – Property Tag #00168

DISPOSITION OF ITEMS:

Item will be auctioned on E-Bay through Bay City Surplus. If not able to be auctioned, it will be considered e-waste and will be appropriately disposed of.

RECOMMENDATION: Approve the item listed as surplus.