INFORMATION SHEET FOR 5/8/18 TRUSTEES' MEETING

Attachment: 4.4

TO: James W. Bridges

FOR: Board of Trustees

FROM: Mindy Maxedon

ISSUE: Surplus Item

BACKGROUND:

The Maintenance and Technology Departments have maintained storage of an item that the school district is no longer using due to outdated or non-functioning equipment. To free up the space occupied by this outdated and/or non-functioning equipment, we would like to surplus the items listed below.

ITEMS TO BE SURPLUSED

Description of Items: Various equipment components and miscellaneous items.

Please see attached spreadsheet.

Disposition of Items:

All laptops and computers will be donated to 2nd Chance Modesto Computer Refurbishing. If unable to be donated, items will be auctioned on E-Bay through Bay City Surplus. Any remaining items considered e-waste will be appropriately disposed of, if needed.

RECOMMENDATION: Approve the item listed above as surplus.

DESCRIPTION	QTY
metal/wood folding chairs	200
metal folding chairs	100
Monroa Calculators	2