INFORMATION SHEET FOR 5/9/17 TRUSTEES' MEETING

Attachment: 4.4

TO: James W. Bridges

FOR: Board of Trustees

FROM: Mindy Maxedon

ISSUE: Surplus Item

BACKGROUND:

The Maintenance and Technology Departments have maintained storage of items that the school district is no longer using due to outdated or non-functioning equipment. To free up the space occupied by this outdated and/or non-functioning equipment, we would like to surplus the items listed below.

ITEMS TO BE SURPLUSED

Description of Items: Various equipment components and miscellaneous items.

Please see attached spreadsheet.

Disposition of Items: If eligible, items will be auctioned on E-Bay through Bay City Surplus. Any remaining items considered e-waste will be appropriately disposed of, if needed.

RECOMMENDATION: Approve the item listed above as surplus.

Surplus Inventory Control

SITE: Bus Barn

ITEM INFORMATION		
ITEM DESCRIPTION	JESD ASSET TAG # (IF APPLICABLE)	LOCATION ON SITE
Metro Warmer C200S	163	bus barn