Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
April 21, 2020

(Due to COVID-19, this meeting was held virtually through a Zoom webinar)

Present virtually: Debbie Wingo, President; Phil Raya, Vice President; Dan Wells, Clerk; Pete Carlson, Member; Brian Jackman, Member; Jim Bridges, Superintendent

In attendance virtually: Dena Whittington, Chief Business Officer; Nancie Castro, Director of Human Resources and Curriculum; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Coordinator; Emily Stroup, Ken Silman, Alyssa Wooten, Christina Orsi, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:37 PM
b. Roll Call to Establish Quorum – all members were present
c. Approval of Change to Agenda- no changes were made to the agenda
d. Public Hearing

MSA (Carlson/Raya) – Approve the Agenda as presented

Ayes – 5	Nays – 0	Absent – 0	Abstain – 0
Carlson, Jackman, Raya, Wingo, Wells			

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:34 PM

Welcome from Board President Mrs. Wingo
Pledge of Allegiance
Superintendent's Report – Dr. Bridges shared that the District has started the second week of Distance learning this week. He noted that our amazing teachers have done an exceptional job learning to provide online instruction and prepare valuable lessons for students. One of the most important expectations the District has is that all teachers will interact with students daily. Dr. Bridges was surprised that we needed check out over 500 Chromebooks to families. So many of our families have multiple children and they all needed devices to complete their work. The best part of this new delivery model is the teamwork being shown across the district. Our coaches are holding twice a day office hours to share ideas and support teachers.

On Monday, Debbi Rogers and her team began providing lunch daily and breakfast for the following morning served from 11:30-12:30 at Traina and Hawkins. Food Service staff district-wide will be used to prepare and distribute meals. The team served over 276 meals alone today.

Beginning April 6, 2020 all of our staff are working remotely or on demand. We have set up temporary Google Voice phone numbers for the District Office and the school sites. This allows secretaries and D.O. staff to answer phones from 8:00 am until noon daily. Finally, custodians are on a three-day rotation in which they come to their assigned site and complete a security walk. In other news, the new Monticello playground has been installed.

In Closed Session-
There was discussion of a complaint against a district employee.

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MSA (Carlson/Raya) - Approved the hire for certificated employees 12014, 12015, 12016, and 12017; the leave of absence for employees 12018, and 12019; and the retirement of employee 12020. The Board also approved the new hire of classified employees 12021, 12022, and 12023.
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

III. PUBLIC HEARING – Google Forms were used for public comment for this virtual meeting. There were no comments from the public.

IV. APPROVAL OF THE CONSENT AGENDA
4.1 Minutes – Regular Board Meeting March 10, 2020
4.2 Warrants – March 2020
4.3 Financials – March 2020
MSA (Carlson/Jackman) approve the consent agenda as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

V. EDUCATIONAL SERVICES
5.1 Student Enrollment – Enrollment remains consistent.

VI. PERSONNEL SERVICES
6.1 Student Teacher Letter of Agreement, Western Government University
MSA (Jackman/Raya) approve Student Teacher Letter of Agreement, Western Government University as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

VII. BUSINESS AND FACILTIES
7.1 March 2020 Budget Adjustments -
MSA (Carlson/Jackman) approve the March 2020 Budget Adjustments as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

7.2 E-Rate, Cal Net 3 Mini-Bid Award- The District is looking to upgrade our network to increase our network speeds and had only one respondent to our initial bid. The District had hoped for multiple bids. The Mini-Bid is to extend our Comcast agreement at the same rate for one year and the District will go out to bid next year.
MSA (Raya/Jackman) approve the E-Rate, Cal Net 3 Mini-Bid Award as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

7.3 Monticello Elementary School Library Ceiling Tile Replacement, Bid No. JESD_Const_19-20-001, Bid Award
MSA (Carlson/Raya) approve the Monticello Elementary School Library Ceiling Tile Replacement, Bid No. JESD_Const_19-20-001, Bid Award as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

7.4 Franklyn Cole Elementary School Architectural Services Agreement

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MSA (Raya/Carlson) approve the Franklyn Cole Elementary School Architectural Services Agreement as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

VIII. BOARD DISCUSSION AND REPORTS

8.1 Emergency Resolution, 2020-04-01, Delegating Authority to the Superintendent to Take Necessary Action to Protect Students & Staff from the Spread of Coronavirus, COVID-19

MSA (Carlson/Jackman) approve Emergency Resolution, 2020-04-01, Delegating Authority to the Superintendent to Take Necessary Action to Protect Students & Staff from the Spread of Coronavirus, COVID-19, as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

8.2 Revised Board Policy/Administrative Regulation, BP/AR 3551, Food Service Operations/Cafeteria Fund, Consider for Adoption

MSA (Jackman/Carlson) approve revised BP/AR 3551, Food Service Operations/Cafeteria Fund, as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

8.3 Revised Board Policy, BP 3600, Consultants, Consider for Adoption

MSA (Raya/Carlson) approve revised BP/AR 3600, Consultants, as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

8.4 Revised Board Policy/Administrative Regulation, BP/AR 5117, Interdistrict Attendance, Consider for Adoption

MSA (Carlson/Jackman) approve revised BP/AR 5117, Interdistrict Attendance, as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

8.5 Consider Deletion of Board Policy/Administrative Regulation, BP/AR 5118, Open Enrollment Act Transfers

MSA (Raya/Carlson) approve deletion of Board Policy/Administrative Regulation, BP/AR 5118, Open Enrollment Act Transfers

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

8.6 Items for Next Board Meeting - Employee recognition next month, Williams Act

ADJOURNMENT – MSA (Carlson/Raya) 7:01 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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