INFORMATION SHEET 3/13/2018 TRUSTEES' MEETING

To: Board of Trustees

From: Jim Bridges and Nancie Castro

Re: Title 5, California Code of Regulations, Section 5593 and 5594– Athletic Coach Certification

Overview

In October 2017, the district became aware of new requirements for athletic coaches. Since the fall season had already started, we began the new requirements from that point on. We created a new Coach Approval Form that is now being used by all schools (attached).

The new requirements state that in accordance with Title 5 CCR, Section 5593, any person serving at any grade level as a temporary athletic team coach must be certified by his or her district to be knowledgeable and competent in the areas of:

1. Care and prevention of athletic injuries, basic first aid, and emergency procedures
2. Coaching techniques and rules and regulations in the athletic activity being coached
3. Child or adolescent psychology, whichever is appropriate to the grade level of the involved sports activity

These criteria can be met by any of the following:

1. Care and prevention of athletic injuries, basic injury first aid, and emergency procedures as evidenced by:
    - Completion of a college-level course in the care and prevention of athletic injuries and possession of a valid Cardiopulmonary Resuscitation (CPR) card.
    - A valid sports injury certificate or first aid card, and a valid CPR card.
    - A valid Emergency Medical Technician I or II card.
    - A valid trainer's certification issued by the National or California Athletic Trainer's Association.
2. Coaching theory and techniques in the sport or game being coached, as evidenced by one or more of the following:
    - Completion of a college course in coaching theory and techniques.

- Completion of in-service programs arranged by a school district office or a county office of education.

- Prior service as a student coach or assistant athletic coach in the sport to be coached.

- Prior coaching in community youth athletic programs in the sport to be coached.

- Prior coaching in organized competitive athletics at high school level or above in the sport to be coached.

3. Knowledge of child or adolescent psychology as it relates to sports participation as evidenced by one or more of the following:

    - Completion of a college-level course in child psychology for elementary school positions and adolescent or sports psychology for secondary school positions.

    - Completion of a seminar or workshop on human growth and development of youth.

    - Prior active involvement with youth in school or community sports program.

Title 5 CCR Section 5594 states, "At the first regular board meeting or within 30 days after selection of a temporary athletic team coach, whichever is sooner, the district superintendent shall certify to the local board of trustees that the provisions in section 5593 have been met. The board shall, by April 1 of each year, certify to the State Board of Education that the provisions of section 5593 have been met. Said certification form (attached) shall be prescribed by the California Department of Education."

We are bringing forward the certification for all coaches for the 2017-18 school year. Beginning with the 2018-19 school year, we will certify that the provisions of section 5593 have been met at the beginning of each sports season.

Recommended Action Approve certification of coaches for the 2017-18 school year.

Jefferson School District Coach Request Form

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School Site Approval

Coach's Information: ☐ **Employee** ☐ **Volunteer**

Name: _____

Address: _____

Phone#: _____

E-mail: _____

Position: _____

Date: _____ **Requesting School:** _____

Requesting Admin: _____

Admin Signature: _____

Coaches MUST bring this completed and approved form to HR in the District Office (1219 Whispering Wind Drive) to pick up Live Scan Fingerprinting forms and bring the following:

- **Current CPR & First Aid Certificate (See #1 on reverse side for what is accepted to meet this requirement)**
- **Photo I.D.**
- **TB Test Results (good for 4 years)**

I certify that I meet the following qualifications according to the evidence stated: (see back side of form for types of evidence accepted)

1. I certify that I have knowledge of the rules and regulations pertaining to the sport or game being coached and the league rules. _____ (initial)

2. Coaching theory and techniques in the sport or game being coached, as evidenced by: _____

   _____

3. Knowledge of child or adolescent psychology as it relates to sports participation as evidenced by: _____

   _____

Coach's signature:_____ Date:_____

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District Office Approval

- ☐ Photo Identification
- ☐ TB Test Results/expiration _____
- ☐ Fingerprint Clearance (DOJ & FBI)
- ☐ CPR and First Aid Certificate/expiration_____
- ☐ Keenan Classes Complete
- ☐ Evidence of Qualifications

- ☐ Approved
- ☐ Denied

Approver's Signature / Job Title Date

_____ _____

Temporary Athletic Team Coach Certification

School Year _____

TO THE STATE BOARD OF EDUCATION:

Per Title 5, California Code of Regulation, Section 5594:

The governing board of each local school district shall certify to the State Board of Education that the provisions of Section 5593 have been met.

LOCAL SCHOOL BOARD CERTIFICATION:

I hereby certify that the school district has met the conditions set forth in Title 5, Section 5593.

District Name: _____

_____

Signature of Person Signing for the District Board Date

_____

Print Name

Mail signed forms to: State Board of Education/

California Department of Education

Attn: Temporary Athletic Team Coach Certificates

STEM Office

1430 N Street, Suite 4309

Sacramento, CA 95814