Information Sheet – 3/13/2018 - Board of Trustees Meeting

TO: Board of Trustees Item 7.7

FROM: Celli Coeville

DATE: March 5, 2018

RE: Citizens' Oversight Committee Membership

Background

A Citizens' Oversight Committee (COC) was established on March 8, 2011 upon certification of successful election results of a Proposition 39 bond in November, 2010. The purpose of the committee is review the Bond Audit and the expenditure of the bond proceeds.

Four vacancies exist - Members Craig Saalwaechter, Raul Salazar and Chris Potts reached the maximum term limits. Member Angela Hewey is now employed by the Jefferson School District which prohibits her from serving on the committee.

After advertising in the Tracy Press and at our school sites, the District received two applications for COC membership. Provided for review are the applications from Grace Merritt & Brandi Marotta.

Recommendation: Approve the appointments of Grace Merritt and Brandi Marotta.

Jefferson School District Citizens Oversight Committee – Measure J
Application for Appointment

Overview of the Citizens Oversight Committee

In June 2006, the voters of the State of California authorized an amendment to the California Constitution (Proposition 39) lowering the voter approval requirement from two-thirds to fifty-five percent for school districts that:

1) Provide voters a specific list of projects
2) Appoint a committee of citizens to oversee the expenditure of funds and an annual performance audit and financial audit of the bond funds and bond projects.

Proposition 39 provides that the Citizens Oversight shall have at least seven members who shall serve up to two terms of two years each. Initially, three members will be appointed to one-year terms and four members will be appointed two-year terms. All appointees, regardless of the original term of appointment, are limited to a second term not to exceed two years.

Purpose

Because the district elected to pursue a bond election under the provisions of Proposition 39, State law requires the district establish a Citizens Oversight Committee appointed by the district's Governing Board. The committee purposes are:

- To actively monitor all projects and expenditures approved by the voters.
- To provide proper oversight and accountability to ensure that Measure J funds are used as they were intended.
- To report to members of the community on the progress of Measure J projects.

Duties

Duties of the committee will include:

- Ensure bond funds are spent only on projects listed in the bond project list and that no funds are used for salaries or general operating expenses.
- Monitor progress of bond projects.
- Receive and review copies of the annual performance and financial audits of bond projects as required by California State law (Proposition 39).
- Provide information to the public on the progress of bond projects and expenditures of bond funds.

Committee Membership Designation

State law requires that representatives of designated special interest organizations, if any, fill certain positions on the Citizens' Oversight Committee. Please indicate the committee designation(s) for which you are qualified:

☐ Active Member of a Business Organization - Company Name _____
(E.g. Chamber of Commerce)

☐ Active Member of Senior Citizen Group - Group Name _____

☐ Active Member of Taxpayer Organization - Organization Name _____

X At-Large Member of the Public

☐ Parent with Child(ren) Currently Enrolled in District Text

☐ Active Parent Member of a District Support Organization - Org. Name _____
(E.g. School Site Council, PFA, etc.)

☐ Active Farming/Agricultural Representative - Company Name _____

General Information

Applicant Name Grace Merritt

Home Address 29281 S Bird Road, Tracy, California, 95304

Home Telephone # 209-321-0727 E-mail grace.merritt@live.com

Employment Information

Name of Applicant's Employer Retired

Work Address

Work Telephone # E-mail

Educational Background *(Response Optional)*

(E.g. college and/or university, degree/major, vocational and/or other training, certificates, technical training, etc.)

Additional Information

Are you now or have you ever been employed by the district? ☑ Yes ☐ No

If yes, please explain

Employed from 1994 to 2016, retiring from position as admin asst to superintendent

Describe your community service background including participation and membership in local civic organizations. *(You may attach an additional page or resume.)*

~~Currently volunteer with McHenry House. Previous involvement includes~~ Parents Club Treasurer, Jefferson 4-H Club adult leader and Measure J committee volunteer.

Describe your professional skills and training in finance, facilities, and/or construction or other relevant experience, including participation in professional organizations. *(You may attach an additional page or resume.)*

Years of administrative support provided to COC have prepared me to be an asset to the committee.

Please Answer The Following Questions

1. How long have you been a resident within the boundaries of the district? 27 years ___ months

2. Have you or your children ever attended district schools? ☑ Yes ☐ No

   Comments Son and daughter attended and graduated from district schools.

3. Do you have or have you had any other relatives or close friends who have attended District schools? ☐ Yes ☑ No

   Comments

4. Do you know of any reason, such as a potential conflict of interest (real estate, business, litigation, etc.) which would adversely affect your ability to impartially serve on the Citizens Oversight Committee? ☐ Yes ☑ No

   Comments _____

5. Explain why you would like to be appointed to this committee.

   I found the bond oversight interesting during my employment and would like to get involved again.

Certification of Applicant

I certify that answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature _____ Date Feb 20, 2018

Completed applications must be received by the Superintendent, Jefferson School District, 1219 Whispering Wind Drive, Tracy, CA 95377, or faxed to 209-836-2930 as soon as possible.

For more information or if you have any questions, please contact Superintendent's Office at the district at 209-836-3388.

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☐ Active Member of Taxpayer Organization - Organization Name _____

☐ At-Large Member of the Public

X Parent with Child(ren) Currently Enrolled in District

☐ Active Parent Member of a District Support Organization - Org. Name _____
(E.g. School Site Council, PFA, etc.)

☐ Active Farming/Agricultural Representative - Company Name _____

General Information

Applicant Name Brandi Marotta

Home Address 2499 Flag Stop Way, Tracy CA 95377

Home Telephone # 408 799 5831 E-mail Brandi.Marotta@yahoo.com

Employment Information

Name of Applicant's Employer Sensor Concepts, Inc.

Work Address 7950 National Drive, Livermore, CA 94550

Work Telephone # _____ E-mail _____

Educational Background *(Response Optional)*

(E.g. college and/or university, degree/major, vocational and/or other training, certificates, technical training, etc.)

College Degree- BA , Paralegal Certificate

Additional Information

Are you now or have you ever been employed by the district? ☐Yes ☒No

If yes, please explain

Describe your community service background including participation and membership in local civic organizations. *(You may attach an additional page or resume.)*

See attachment.

Describe your professional skills and training in finance, facilities, and/or construction or other relevant experience, including participation in professional organizations. *(You may attach an additional page or resume.)*

See attachment.

Please Answer The Following Questions

1. How long have you been a resident within the boundaries of the district? 0 years 10 months

2. Have you or your children ever attended district schools? ☒Yes ☐No

   Comments _____

3. Do you have or have you had any other relatives or close friends who have attended District schools? ☐Yes ☒No

   Comments _____

4. Do you know of any reason, such as a potential conflict of interest (real estate, business, litigation, etc.) which would adversely affect your ability to impartially serve on the Citizens Oversight Committee? ☐Yes ☒ No

   Comments _____

5. Explain why you would like to be appointed to this committee.

   See attachment.

Certification of Applicant

I certify that answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature _____ Date 2/26/18

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