Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
February 12, 2019

Present: Pete Carlson, President; Debbie Wingo, Vice President; Phil Raya, Clerk; Dan Wells, Member; Brian Jackman, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Director of Human Resources and Curriculum; Sarah Steen, Curriculum Coordinator; Christina Orsi, Ken Silman, Emily Stroup, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:37 PM
b. Roll Call to Establish Quorum – Mrs. Wingo arrived for Open Session
c. Approval of Change to Agenda- no changes were made to the agenda
d. Public Hearing

MSA (Wells/Jackman) approve the agenda

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman		Wingo	
Raya, Wells			

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7, 54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM

Welcome from Board President Pete Carlson
Pledge of Allegiance

Superintendent's Report – On January 16th Dr. Bridges attended the District's Wellness Committee Meeting. The group discussed the possibility of adding more scratch cooking in District cafeterias. On January 24th Dr. Bridges spent the day working with PJHM Architects on the preliminary planning for the Corral Hollow Elementary School. On January 28th Dr. Bridges, Mrs. Stroup and the Student Attendance Review Board (SARB) met with a family regarding attendance. That afternoon Dr. Bridges, Nancie Castro, and Sarah Steen hosted an LCAP staff forum at Tom Hawkins School. On February 5th Nancie Castro, Fiona Bessette and Dr. Bridges attended an ACSA professional development event in Ceres. On February 6th Nancie Castro, Sarah Steen and Dr. Bridges hosted a LCAP Student Forum at Monticello School. It was a lively discussion and the students provided lots of information on how to improve the schools within our District.

Dr. Bridges congratulated the Jefferson School staff on being eligible this year to apply for the California Distinguished School award. Only five Middle Schools and High Schools in our county were eligible to apply.

MSA (Jackman/Raya) - Approved the rehire of employee 11809, the new hire of employees 11810, 11811, 11813, 11814, 11815 and 11816; the leave of absence of employee 11812, the new position of employee 11817; and the resignation of employees 11818, 11819 and 11820.

Ayes - 5	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman		Wingo	
Raya, Wells			

A Student Fact finding Hearing – Student 2017-11-01

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Motion by Board Member Brian Jackman and seconded by Board Member Dan Wells. It is moved that the Board of Trustees reinstate Student No. 2017-11-01 to the Jefferson School District as of Wednesday, February 13, 2019.

It is further moved that the Board conclude that:

1. That during the period of the expulsion Student 2017-11-01 completed the alternative education program at SJCOE ONE Program.
2. That Pupil met the minimum requirements of the rehabilitation plan recommended by the District.

Roll Call Vote:
Ayes: Mr. Wells, Mr. Jackman, Mr. Carlson, Mr. Raya
Noes: 0
Abstain: 0
Absent: Mrs. Wingo

Negotiations and the Evaluation of the Superintendent were discussed in closed session.

III. PUBLIC HEARING – No comments from the public.

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meeting January 15, 2019
4.2 Warrants – January 2019
4.3 Financials – January 2019
4.4 Surplus
4.5 Premier Media Integration – Jefferson & Traina Gymnasium Sound Baffling

MSA (Wells/Wingo) approve the consent agenda as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wells, Wingo

V. EDUCATIONAL SERVICES

5.1 Student Body Reports –

Jefferson – there was not a student body report for Jefferson School this month.

Monticello - Monticello's ASB President shared a quick recap of what happened at her site in January. Progress reports went out on January 18th. All of Monticello's third grade classes completed Pioneer School. On January 25th Monticello had Sports Day, a lot of students and teachers participated. On February 6th they had a Really Great Magic Show assembly. On February 11th there was no school in honor of Abraham Lincoln's birthday. This Friday Multi-Cultural Day it is a way to celebrate the different cultures in our community. The Final Boxtops for Education drive of the year will be on February 22nd, each Boxtop is worth 10 cents. March is a busy month for Monticello. On March 4th – 8th the annual book fair will be held. During the book fair Monticello will also have Read Across America week. Finally, the school would like to welcome Mrs. Stroup's new secretary. Mrs. Peggi Johnson will be joining Monticello next week.

Traina – Anthony Traina's ASB President apologized for missing last month's board meeting. Traina has spirit days on February 14th and 15th. On the 15th there will be an Elements spirit day and Mr. Cooper's band will also perform. The eighth grade is kicking off Black History month. Sixth grade is studying thermodynamic science. The third grade just wrapped up their interactive Pioneer Week where they dressed up like their pioneer predecessors.

Hawkins – Tom Hawkins' ASB President shared that the sixth graders went to Science Camp for one week from January 21st-25th. HPFC did a great job hosting the annual Dad's and Donuts Day on January 18th. They had over 500 people attend and it was a big hit. Third graders have been doing their pioneer unit where they have been learning square dancing, hand stitching, and learning how to travel like a pioneer. The students also visited the old Lammersville Schoolhouse.

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5.2 2017-18 School Accountability Report Cards (SARC) – Dr. Bridges thanked everyone for their hard work regarding the SARC's.

5.3 Low-Performing Students Block Grant (LPSBG) –
MSA (Wingo/Jackman) approve the Low-Performing Students Block Grant (LPSBG) as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

5.4 2017-2018 Physical Fitness Test Results – Sarah Steen shared date regarding the Physical Fitness Test results. The PE teachers administer physical fitness tests to all of our 5th & 7th graders each year. Six domains are tested and we want students to be in the healthy fitness zones for all of these areas. If District students are able to get a score of six out of a possible six with the tests, which would be ideal. Mrs. Steen compared last year's 5th grade with this year's. Data stayed somewhat similar when looking at the district overall. We had less students get into the healthy fitness zone for trunk extension, flexibility and upper body strength. Dr. Bridges indicated that the calibration of how the tests are administered is something that we've been looking at as a district.

5.5 Student Enrollment – we are down ten students from last month.

VI. PERSONNEL SERVICES
6.1 Certificated and Classified Seniority Lists were shared.

VII. BUSINESS AND FACILTIES
7.1 January 2019 Budget Adjustments
MSA (Wells/Jackman) approve the January 2019 Budget Adjustments as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.2 2018-2019 Second Interim Assumptions – CBO, Mindy Maxedon presented Second Interim Assumptions to the Board, district staff and public in attendance. Mrs. Maxedon attended the governor's budget workshop in January. This is Governor Newsom's first budget and there are a lot of things that the district will have a 'wait and see' approach on. The governor will do a May Revise and we will have more information at that time. A snapshot of Prop 98 funding over time was shown, as well as a description of the how Tests are used concerning the cap on district reserves. The governor is proposing a $3 billion one-time non-Proposition 98 addition to the budget to reduce the liability for employers for STRS. As this is just a proposal, the districts in the county will not make a change to their Second Interims. There are no discretionary grants being proposed at this time. We are closely monitoring how next year's enrollment is playing out. Our enrollment projections have changed from 2,308 to 2,220. The concern is that we are losing a large 8th grade class and we have been gaining smaller class sizes. We are planning that we can reduce four teachers in 2019-2020 and we are not budgeting any changes in salary and benefits. We will continue to monitor enrollment and we are hoping for an uptick in enrollment in the Fall so that we can re-bench at First Interim. We will have more information next month.
MSA (Wingo/Raya) approve the 2018- 2019 Second Interim Assumptions as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.3 Franklyn Cole Elementary School Architectural Contract –Dr. Bridges noted that when the RFP for architect services went out to the public, the District contract was provided. Dr. Bridges has been working with HED to get an architectural contract solidified. He has had discussions with HED about sliding scale versus a fixed cost fees. Dr. Bridges provided the Board, public and attendees

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with a document that highlighted some of the redline markups from the contract that HED had provided. Dr. Bridges mentioned concerns about the customer service from HED as we are only in the contract phase and he is looking for direction from the Board as to how to move forward. Dr. Bridges' recommendation is to either go back to HED and tell them that our contract stands, or we tell HED that we are happy with our current architect. The Board determined that the direction for Dr. Bridges is to sign PJHM for both schools and to cut ties with HED Architects. This is not an action item.

VIII. BOARD DISCUSSION AND REPORTS

8.1 December Board Policy Updates, Consider for Adoption:

8.1.a – AR 3311.1, Uniform Public Construction Cost Accounting Procedures
8.1.b – AR 5113, Absences and Excuses
8.1.c – BP/AR 5141.52, Suicide Prevention
8.1.d – AR 6173.2, Education of Children of Military Families
8.1.e – BB 9322, Agenda/Meeting Materials
8.1.f – BB 9324, Minutes and Recordings

MSA (Wells/Jackman) – Approve December Board Policy Updates as presented:

8.1.a – AR 3311.1, Uniform Public Construction Cost Accounting Procedures
8.1.b – AR 5113, Absences and Excuses
8.1.c – BP/AR 5141.52, Suicide Prevention
8.1.d – AR 6173.2, Education of Children of Military Families
8.1.e – BB 9322, Agenda/Meeting Materials
8.1.f – BB 9324, Minutes and Recordings – BB 9324 is approved with the exclusion of the optional paragraph regarding the process of excluding names from the minutes.

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

8.2 CSBA Delegate Assembly Election – Dr. Bridges noted candidate Christopher (Kit) Oase is a long standing board member in Ripon.

MSA (Wingo/Wells) approve the CSBA Delegate Candidate Kit Oase

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

8.3 Items for Next Board Meeting – Nothing was mentioned

ADJOURNMENT – MSA (Wingo/Wells) 7:13 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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