# INFORMATION SHEET FOR 6/18/19 TRUSTEES' MEETING

Attachment: 4.8

TO: James W. Bridges

FOR: Board of Trustees

FROM: Dena Whittington

ISSUE: Request for Quotation, RFQ # JSD-0519-02, 2019 Windows Laptops/Desktops

The district plans to replace outdated laptops and desktops. Microsoft support for Windows 7 will be discontinued in January, 2020.

Attached is the final decision matrix for the laptops/desktops RFQ. Five vendors responded. Based on the decision matrix, Dell is the vendor selected.

If approved, we will utilize District technology budget in 2018-19 for these units.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| # of Responders | 5 | | | | | | |
| | **Vendor:** | | **CDWG** | **Dell** | **Howard** | **SEHI** | **SHI** |
| | | | $33,414.48 | $30,932.94 | $46,907.44 | $31,564.29 | $38,801.91 |
| **Selection Criteria** | **Criteria Weight** | | **Score** | **Score** | **Score** | **Score** | **Score** |
| Price | 50 | | 46 | 50 | 40 | 48 | 44 |
| Proposed Device Meets Specifications in RFQ | 40 | | 35 | 40 | 40 | 40 | 40 |
| Experience with District | 10 | | 10 | 10 | 0 | 10 | 10 |
| | | | | | | | |
| Total | 100 | | 91 | 100 | 80 | 98 | 94 |
| | | | | | | | |
| | | | | | | | |
| **Comments:** | | | **Vendor Selected:** | **Dell** | | | |
| All bid meet desired hardware specs | | | | | | | |
| | | | **Approved By:** | | | | |
| CDWG proposal does not include 3 year on-site support | | | | *Signature* | | | |
| | | | | Nicholas Watson | | | |
| | | | | *Print Name* | | | |
| | | | | IT Coordinator | | | |
| | | | | *Title* | | | |
| | | | **Date:** | | | | |