Jefferson School District

Official Minutes of the Special Meeting
Of the Board of Trustees
December 7, 2016

Present: Debbie Wingo, President; Dan Wells, Vice President; Pete Carlson, Member; Phil Raya, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Director of Human Resources and Curriculum

I. OPEN SESSION
   a. Call to Order at 6:00 PM
   b. Roll Call to Establish Quorum – Mr. Jackman was absent
   c. Approval of Agenda
   d. Public Hearing – No comments from the public.

   MSA (Wells/Raya) approve the agenda

   Ayes - 4 Nays -0 Absent – 0 Abstain – 0
   Carlson, Raya,
   Wells, Wingo

   e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918 (c)

   f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:45 PM
   Welcome and Closed Session Report

   In closed session –
   - Discussed negotiations with JTA

III. ADJOURNMENT - MSA (Carlson/Raya) 6:45 PM Time

Respectfully submitted,

James W. Bridges
Secretary to the Board

DRAFT

Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
December 13, 2016

Present: Debbie Wingo, President; Dan Wells, Vice President; Brian Jackman, Member; Pete Carlson, Member; Phil Raya, Member, Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Director of Human Resources and Curriculum; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Coordinator; Christina Orsi, Principal; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:44 PM
b. Roll Call to Establish Quorum – Mr. Raya arrived late.
c. Approval of Agenda
d. Public Hearing – No comments from the public.

MSA (Wells/Jackman) approve the agenda
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM

Welcome from Board President Debbie Wingo
The Pledge of Allegiance was recited.
Superintendent's Report
Reorganization of the Board & Oath of Office – P. Carlson & D. Wingo

In closed session –

- Resolution 2016-12-01 was approved
- Resolution 2016-12-02 was approved
- MSA (Wells/Carlson) approve the hire of certificated employee #'s 11528, 11529 & 11530. The resignation of certificated employee 11531. The hire of classified employee #'s 11532, 11533 & 11534 were also approved.
  Ayes - 5 Nays -0 Absent – 0 Abstain – 0
  Carlson, Jackman,
  Raya, Wells, Wingo

- Discussed negotiations with JTA

Superintendent's Report – Dr. Bridges noted that the principals from Traina and Jefferson School are absent as their schools are having their Winter Programs tonight. On November 11, 2016 Dr. Bridges attended the San Joaquin County Office of Education dinner along with Mr. Carlson, Mr. Raya, and Mr. & Mrs. Wells. Last week, Dr. Bridges met with Nolan O'Brien - a parent from Traina School who is also the Public Information Officer for the Lawrence Livermore National Laboratory. Mr. O'Brien presented the District with a check for $5,000 for the District to use for science, engineering, mathematics and technology field trips. Dr. Bridges recognized Board President Debbie Wingo for her year of service to the District as Board President. Former Board Member Jackie Thomas was recognized by Dr. Bridges and the Board of Education for her six years of service to the Jefferson School District.

Oath of Office – Dr. Bridges administered the oath of office to Peter Carlson and Debbie Wingo, each of whom will serve another four-year term. Dr. Bridges thanked both Mr. Carlson and Ms. Wingo for entering into their 6th year of service as board members which equates to 24 years of service when this term expires.

Reorganization of the Board
MSA (Carlson/Jackman) nominate Dan Wells as Board President. Brian Jackman was selected as Vice President and Pete Carlson was selected as Clerk. 2017 Committee Representatives were confirmed as presented.

Ayes - 5	Nays -0	Absent – 0	Abstain – 0
Carlson, Jackman,			
Raya, Wells, Wingo			

III. PUBLIC HEARING – No comments from the public

IV. APPROVAL OF THE CONSENT AGENDA
4.1 Minutes - Regular Board Meetings November 15, 2016
4.2 Warrants - November 2016
4.3 Financials - November 2016
4.4 Donation from Lawrence Livermore National Laboratory
MSA (Jackman/Carlson) approve the consent agenda as presented

Ayes - 5	Nays -0	Absent – 0	Abstain – 0
Carlson, Jackman,			
Raya, Wells, Wingo			

V. EDUCATIONAL SERVICES
5.1 Student Body Reports – Jefferson and Monticello Schools did not present.

Jabari Vaughn, Traina's ASB President, presented – Traina's PTA hosted the Penguin Patch Holiday Shoppe where students could shop for their friends and families from December 5th- 8th. Students are performing tonight and tomorrow night for Traina's Winter Program. The Tiger Ticket store opened and students could "purchase" items with their Tiger Tickets. Mr. Vaughn broke down what each grade level is currently studying- from sentences in the 1st grade to plate tectonics in the 6th grade. West High School had an SEA program representative visit the 8th graders and counselors from Kimball High School came to help 8th grade students register for next school year. After the break, Traina School will host a Winter Wonderland Dance on January 20th.

Priya Sehdev, Hawkins School ASB Primary Representative, presented this month – on November 16th students attended a BMX Assembly where students saw bike tricks and learned about working hard and perseverance. On December 2nd, Tracy High School visited and outlined program options for high school and assisted with registration. Hawkins Winter Programs were on December 7th & 8th. Over the past two weeks, students have been collecting non-perishable food items for Brighter Christmas. ASB hopes that when they count the boxes, over 120 boxes of non-perishable food items will be collected to donate. After students return in January, the ASB will host a dance with a theme of Winter Wonderland. The third grade will be getting ready for Pioneer School, and a mobile dairy will come to Hawkins as well.

5.2 Family Life Education Curriculum – Sarah Steen, the Coordinator of Curriculum outlined the upcoming changes in family life curriculum. In January 2016, California adopted new legislation covering comprehensive sexual health education and HIV prevention education in public schools. The new law called the Healthy Youth Act attempts to standardize & update sexual education in the state. New requirements in the legislation call for a change in curriculum. The new requirements indicate that instruction in sexual health education and HIV prevention must be done by trained teachers at least once in middle school (currently 7th grade) and in high school. Parents used to be able to either opt in or out from their students participating in this instruction. The process now is

that families are notified that Family Life Curriculum will be presented. If families elect to opt out they need to notify teacher/school site in writing that they opt out. This is a big change as the District used to confirm consent from parents. Now if the parent does not formally opt out, the students are taught.

The District's former curriculum Postponing Sexual Involvement (PSI) was first adopted in 2007. Out of the new curriculums offered Teen Talk Middle School & Positive Prevention Plus are the two programs that stood out and the County recommends the same programs. The proposed new curriculum will be available for preview from January 4 – January 6 in the Student Services conference room. All programs are available in both English and Spanish. Going forward, our next changes will begin with a change in our board policy. Ms. Steen noted that we have policy updates that align with the new curriculum. Hopefully in January the Board can take action to adopt new curriculum. Teachers could be trained in February and we can begin the new curriculum. Mr. Jackman asked if either of the programs are aligned with Tracy High School. If adopted, this new curriculum will be implemented in the 2016-2017 school year. The current programs are four weeks long.

5.3 Revise BP/AR 6142.1 – Sexual Health & HIV/AIDS Prevention Education, First Reading – Dr. Bridges noted that there are a number of state changes. The District attached California School Board Association's (CSBA's) new policies as there are many changes regarding opting in or opting out of the curriculum. There are some definition changes in the new policies as well. Dr. Bridges noted that information covered in the District's current BP/AR 6142.2 (AIDS Prevention Instruction) has been incorporated into the new BP/AR 6142.1. Mr. Wells asked if the District would need to "de-adopt" the old policy and Dr. Bridges noted that we would investigate Mr. Wells' question.

5.4 Student Enrollment – We had a slight increase in student enrollment. We are trending in the right direction.

VI. PERSONNEL SERVICES

VII. BUSINESS AND FACILTIES

7.1 November 2016 Budget Adjustments -

MSA (Wingo/Jackman) approve the November 2016 Budget Adjustments as presented

Ayes – 5	Nays -0	Absent – 0	Abstain – 0
Carlson, Jackman, Raya, Wells, Wingo			

7.2 2016-2017 Interim Report - CBO Mindy Maxedon reported that a few years ago the State moved away from the Revenue Limit Calculation to the Local Control Accountability Program (LCAP) and Local Control Funding Formula (LCFF) for funding. Ms. Maxedon noted that one-time funding is budgeted this year although the state has not confirmed the amount for Average Daily Attendance (ADA) and no actual revenue has been received for one-time funds. The State hasn't provided a confirmed amount for ADA. Dr. Bridges & Ms. Maxedon will attend the Governor's Budget Workshop on January 17th and will provide an update.

Our supplemental funds are budgeted in Resource 0709 and our 2016-17 current budgeted revenue is $887,672 with expenditures budgeted at $834,428. The reserve shown on 1st Interim of $223,911 will be corrected at 2nd Interim. The supplemental reserves shown in November's financials of $800,369 are correct. 1st Interim Assumptions back out the ongoing 5% increase as the agreement was not ratified by the Jefferson Teacher's Association (JTA). $1.1M is set aside for the English Language Arts (ELA) textbook adoption and $134.5K is reserved for 2017-18 and onward for future adoptions. 2016-17 is funded at Period 2 ADA of 2,298.26 and the District is still projecting a decline of 40 students each year. Interim assumptions include Public Employee's Retirement System (PERS) and State Teacher's Retirement Systems (STRS) which are going up year after year. Employer and employee contributions have a combined increase across all three years of $596K in

expenses. The report shows the district is positively certified through the 2018-19 school year based on current assumptions.
MSA (Wingo/Carlson) approve the 2016-2017 Interim Report as presented -
Ayes – 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.3 RFP 2016-12-13 District Wireless Upgrade and Cabling Internal Connections
eRate Year 20 – Dr. Bridges noted that this is the 20th year of eRate in the state of California. Each year funding is offset for wireless projects through eRate. This year we are looking to update network equipment at Hawkins, Traina and Monticello Schools to bring them up to 10 gigabyte internal network which is what Jefferson School currently has. The bids for this project will be close to $500K and will save the district $250K if approved. The next step is to bring the Request For Proposal (RFP) to the Board for approval. Dr. Bridges thanked I.T. Coordinator Nick Watson for his hard work on the proposal.
MSA (Wingo/Jackman) approve RFP 2016-12-13 District Wireless Upgrade and Cabling Internal Connections eRate Year 20 as presented
Ayes – 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

VIII. BOARD DISCUSSION AND REPORTS

8.1 CSBA Delegate Assembly Nomination – no CSBA nominations from the Board.

8.2 Items for Next Board Meeting-BP/AR 6142.1 Sexual Health and HIV /AIDS Prevention Education, Second Reading.

IX. ADJOURNMENT – MSA (Carlson/Jackman) 7:10 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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