Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
January 17, 2017

Present: Dan Wells, President; Brian Jackman, Vice President; Pete Carlson, Clerk; Phil Raya, Member, Debbie Wingo, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Director of Human Resources and Curriculum; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Coordinator; Leslie Adair, Dave Olson, Christina Orsi, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:54 PM
b. Roll Call to Establish Quorum –
c. Approval of Agenda
d. Public Hearing –

MSA (Carlson/Jackman) approve the agenda with an adjustment to item 5.5 on the agenda. A/R 6142.1 was not included as an attachment to item 5.5. The A/R will have a first reading at the February board meeting.

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM

Welcome from Board President Dan Wells
The Pledge of Allegiance was recited.
Superintendent's Report – Prior to the Winter Break, Dr. Bridges attended both Anthony Traina's and Monticello's Winter Programs. The staff and students for each site did excellent jobs. On December 16th, Dr. Bridges attended the STEM field trip along with Jefferson School's students to Levi Stadium. Over the past couple of weeks, Dr. Bridges met with Sam Hagler, Mindy Maxedon and school principals to discuss each site's list for spending their $50,000 one-time funds. On January 6th, Dr. Bridges participated in the bid walk for the district's 20th year of eRate. Dr. Bridges thanked Nick Watson, Robert Tipton from the San Joaquin County Office, Mindy Maxedon and Jayme Robertson for their assistance with the eRate bid process. Dr. Bridges and Ms. Maxedon attended the governor's budget workshop today. The state government is currently in a "wait and see" mode. The next three years are flat-lined as far as increased funding for LCFF funding is concerned and districts are advised not to add additional expenses. Dr. Bridges was happy to announce that the District and the Jefferson Teachers Association (JTA) have reached an agreement for 2015-16 & 2016-17 which will be brought to the board in February.

In closed session –

- MSA (Wingo/Carlson) approve the hire of certificated employee #'s 11535, 11536, 11537, 11538 & 11539 & the resignation of employee # 11540.
  Ayes - 5 Nays -0 Absent – 0 Abstain – 0
  Carlson, Jackman,
  Raya, Wells, Wingo

III. PUBLIC HEARING – Parent Jasmyn Coleman spoke to the board and asked if the District has a set curriculum for Black History Month. If there is a set curriculum, Ms. Coleman would like to know

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what teachers are presenting to the students. Ms. Coleman wanted to be sure that the board understood the importance of having Black History month curriculum.

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Special Board Meeting December 7, 2016 and Regular Board Meeting December 13, 2016

4.2 Warrants - December 2016

4.3 Financials - December 2016

MSA (Carlson/Jackman) approve the consent agenda as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wells, Wingo

V. EDUCATIONAL SERVICES

5.1 Student Body Reports – No Student report from Monticello School this month

Sophia Alejandre, Jefferson's ASB President, presented her school's activities – Jefferson School ended the 2016 year with an ASB movie night. This Friday there will be a semi-formal dance with a Hollywood theme. On January 21st, students from Hawkins, Traina and Jefferson in honor choir and honor band will perform at the Grand Theatre in Tracy. In March, Jefferson School will have their Peter Pan musical. One of the highlights of the Levi Stadium field trip was visiting a classroom with desks that were technology boards. Students got to see how engineering works. The MJPFA has launched its "Kiss the Pig" fundraiser. Each Jefferson staff member has a piggybank and the teacher's bank with the most money in it has to kiss a pig.

Jabari Vaughn, Traina's ASB President, presented – The past few weeks have been a blast at Traina. On January 30th the school had Old School Day where students could dress in styles from the 50's – 90's. December 16th was Pajama Day – classes had parties and ASB distributed candy grams. Today there was a rally for K-5 students. The Stockton Ports representatives visited and students got to play with the Stockton Ports mascot. Mr. Vaughn listed what grade level is working on from the learning arctic animals to plate tectonics. Traina's ASB is advertising Valentine's Day candy grams. There will be a Winter Wonderland dance for the 6-8 grade students.

Lucas Ulloa, Hawkins School ASB President, presented this month – Hawkins brought in over 3,500 cans of non-perishable food for Brighter Christmas. A BARK assembly was held; BARK stands for behavior, attitude, responsibility & kindness. This past Friday "Dads and Donuts" was held and more than 400 students and parents attended. The Mobile Dairy Classroom visited Hawkins and spoke about dairy production. Students got to touch "Tootsie" the calf and got close to "Snickers". The 3rd grade will attend Pioneer School at the Lammersville School the week of Jan 24-26. On February 3rd, there will be a Super bowl Spirit Day.

5.2 School Parent/ Parent Faculty Group Reports:

Traina – Alma Morely, Traina's PTA President spoke. Traina has started a brand new PTA this year. The first event hosted by the PTA was a staff appreciation luncheon. So far the PTA has raised $10K between different events. The PTA provided $1,600 to help children pay for science camp. Between the Holiday Shoppe and See's Candies, the PTA has raised over $4,000 which will go back to teachers to assist teachers with their wish list. The new PTA has 15 members in the new group. Ms. Morely is very excited with her 12-member board and the upcoming events.

Hawkins – Stephanie Burrell, President of the PFA presented for Hawkins School. Hawkins School PFA had a great start this year. The group's focus is to plan, communicate, and be visible to get parents to volunteer. A booth is out every other week where spirit wear is being sold. The first event that the PFA held was at registration – spirit wear was available to purchase or to be ordered during registration. The Fund Run netted $10K and classes got to pick their own themes. The Dad's & Donuts event had over 400 people who attended, it was a great event and it was nice to see the Dads

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turn out with their kids. Facebook pages and newsletters are in circulation to help to increase awareness. The group is preparing for a parent/student dance where for the first time ever corsages and boutonnieres will be sold. Script is also in use this year and candy grams will be sold to help fund next year's science camp. So far the group has raised $15K earned this year.

Monticello/Jefferson – Alexis Imperial-Bobis presented for the MJPFA. The hope is that by having fundraisers & enjoyable events for our kids, the MJPFA will have the opportunity to provide financial support for students and staff. The group's goal is to build greater awareness, and they are trying this year to build numbers for volunteers and participation. There is a very full event calendar. MJPFA had a profitable fall with turkey trots, fund run, quarter war and kiss the pig. Some upcoming events include; duck-tape the principal, movie nights, and Kona Ice fundraisers. Money that the MJPFA has spent has supported artist in residence, golden tickets & lunch tag rewards, science camp, 8th grade Great America trip and collegiate hallway signs, to name a few. A breakdown of the MJPFA's finances was shared with the Board.

5.3 Local Control Accountability Plan (LCAP) Timeline – The LCAP is the major driver of how we spend funds in our district. The District holds a number of community forums.

5.4 Family Life Education Curriculum Adoption
MSA (Wingo/Jackman) approve the Family Life Education Curriculum as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

5.5 Revise BP 6142.1 – Sexual Health & HIV/AIDS Prevention Education,
Second Reading – only approving Board Policy and will bring back the A/R next month
MSA (Jackman/Carlson) approve BP 6142.1 as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

5.6 Student Enrollment – enrollment is up 4-5 more students this month.

VI. PERSONNEL SERVICES

6.1 Brandman University – Supervised Fieldwork Agreement – School Psychology
MSA (Wingo/Carlson) approve the Supervised Fieldwork Agreement as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

6.2 Brandman University – Supervised Internship Agreement – School Psychology
MSA (Wingo/Carlson) approve the Supervised Internship Agreement as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

VII. BUSINESS AND FACILTIES

7.1 December 2016 Budget Adjustments -
MSA (Carlson/Jackman) approve the December 2016 Budget Adjustments as presented
Ayes – 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.2 Food Services Department Report – Director Debbi Rogers reported that she is incredibly proud of her staff and how well they work with each other and the students. This year the cafeteria stopped selling snack due to the ratio between non-program and program foods. Now second chance

breakfast is sold for any student who isn't able to buy breakfast before school. Students can buy second breakfast at recess time. Over the winter break, new Mealtime software was installed which allows clerks to type in a student's name and use a touchscreen to get the students through the line quickly. Musco Olive family donated 5,700 individual serving sizes of olives for students. Ms. Rogers has started using the Department of Defense (D.O.D) Fruit Program. In the early 90's the D.O.D. started a program where they purchase excess produce and sell it to schools for a low price. The USDA allows the district to use our entitlement money for the D.O.D. Fruit Program. Ms. Rogers hopes that we won't have to use local vendor funds, which should mean a $6k savings in fruit.

7.3 Tracy Little League Contract 2017-2018- Dr. Bridges noted that both the Board and the District have concerns about the maintenance of the fields as they are not being maintained consistently. Monticello is the only site that has baseball diamonds although the fields at Traina can be used for practice. 6-7 years ago we had problems with fields at Monticello and language was added to the contract to have an outside vendor maintain the fields and charge back Tracy Little League. That was discontinued and the league took up the responsibility to maintain the fields. Over the past six months the fields have not been maintained at all. The league president assured Dr. Bridges that by next board meeting fields will be maintained and sprinklers will be fixed by the end of February. Mr. Carlson asked that the contract be tabled until February so that a representative from Tracy Little League can come to the next board meeting. The Board agreed to table the contract approval until February.

7.4 California Energy Commission Assistance with Proposition 39, Resolution 2017-01-01. Ms. Maxedon noted the district is seeking assistance in writing the bid specifications for the projects funded with Proposition 39 funds. The Bright Schools Program offers assistance to school districts and can write bid specifications for us at no cost. In order to utilize this service, an application and Board resolution is required. Once the bid specs are completed, they will be presented to the Board. Upon the specs being completed, the district will utilize RGM Construction to assist in overseeing the bid process as well as assisting with the implementation of the projects. The district has been approved for lighting and HVAC (heating/cooling) projects at three sites – Monticello, Hawkins & Traina.
MSA (Wingo/Jackman) approve California Energy Commission Assistance with Proposition 39, Resolution 2017-01-01 as presented

Ayes - 5	Nays -0	Absent – 0	Abstain – 0
Carlson, Jackman, Raya, Wells, Wingo			

7.5 Acceptance of 2015-2016 Audit – There were no findings.
MSA (Jackman/Carlson) approve to accept 2015-2016 audit as presented

Ayes - 5	Nays -0	Absent – 0	Abstain – 0
Carlson, Jackman, Raya, Wells, Wingo			

7.6 No quarterly Williams Act to report

VIII. BOARD DISCUSSION AND REPORTS

8.1 Items for Next Board Meeting – AR 6142.1 for first reading, board meeting later next month, public disclosures for the settlement.

IX. ADJOURNMENT – MSA (Carlson/Jackman) 7:23 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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