

# Tom Hawkins Elementary School

*Home of the Huskies*

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Issue 2

August 13, 2018



"Living and learning with purpose"

## Principal's Corner

By Christina Orsi

We had a fabulous first two days at Hawkins! Students were excited to get back to school and walk the Red Carpet. Starting school should feel like a party. This year, we have much to celebrate. There are exciting new additions to our instructional and character programs from new history curriculum to our Second Step social-emotional learning program. Our mission is to ensure all students achieve at high levels and we are passionate and committed to make that happen.

Beginning Monday, we will be implementing our IdentaKid visitor system. In order to come on campus, adults will need to scan their driver's license in the office and print out a badge. Staff will be available to assist with the process to ensure a smooth roll out.

Please be sure to read through the Student Handbook and sign the signature page. They can be found on the web at:

<https://www.jeffersonschooldistrict.com/Domain/30>

It is my honor to serve as the principal of Tom Hawkins Elementary School. Please feel free to contact me with any questions or concerns at [corsi@sjcoe.net](mailto:corsi@sjcoe.net).

- Aug 13 - Minimum Day 1:30pm dismissal  
Unity Assembly at 8:15
- Aug 15 - [TK-4<sup>th</sup> Grade Back to School Night](#)  
5:30pm-7:00pm
- Aug 16 - [5<sup>th</sup>-8<sup>th</sup> Grade Back to School Night](#)  
5:30pm-7:00pm
- Aug 16 - [8<sup>th</sup> Grade Graduation Meeting](#)  
7:00pm-7:30pm in MPR
- Aug 20 - Minimum Day 1:30pm dismissal
- Aug 20 - Vision Screenings (TK,K,2<sup>nd</sup>, 5<sup>th</sup>, 8<sup>th</sup>)
- Aug 21 - School Board Meeting  
6:30pm at the District Office
- Aug 23 - [Band Information Meeting](#)  
5:00-7:00pm in the MPR
- Aug 24 - Flip Flops Friday Spirit Day
- Aug 27 - Minimum Day 1:30pm dismissal
- Aug 28 - Fund Run Boosterthon Kick-off
- Sep 3 - No School - Labor Day
- Sep 7 - HPFC Boosterthon Fund Run
- Sep 14 - School Pictures Taken
- Sep 10 - Minimum Day 1:30pm dismissal
- Sep 11 - Red, White, and Blue Day
- Sep 11 - School Board Meeting  
6:30pm at the District Office
- Sep 21 - HPFC Movie Night
- Sep 24 - No School -Parent Teacher Conference
- Sep 25-28 Parent Teacher Conferences  
2:00PM Dismissal for all students
- Sep 28 - Neon Day
- Oct 5 - TK-5<sup>th</sup> Grade Fun Friday

## What is a Mini-Monday?

In the Jefferson School District, all students are dismissed at 1:30pm. After students are released staff meets in small groups called Professional Learning Communities(PLCs) to analyze student data and collaborate on the best course of instruction for all students. This time is highly valued and critical for us to achieve our mission of ensuring ALL students learn at high levels. With 10 grade levels dismissing at the same time, it is critical that everybody follow our traffic procedures to ensure dismissal is safe and efficient. Please review the Drop Off and Pick Up routine below.

## IdentaKid Visitor Management System

Our district received a grant to help implement the IdentaKid Visitor Management System. This is a where visitors scan their driver's licenses and a background check is performed against the national sex offender registry prior to receiving a visitor badge. Tardy students and students leaving campus early will also use the system to print passes. We know this is a learning process and it will take time to acclimate to the new system. We welcome any feedback or questions you may have. Please let us know how we can assist you.



## Morning Drop off Procedures

Students being dropped off between 7:30-8:00am should report to the Multi-Purpose Room. Adults entering campus should report to the office to sign in and get a visitor badge. At the 8:00am bell, students should make their way to the appropriate play yard.

TK and Kindergarteners will go to the kindergarten yard. First through 4<sup>th</sup> grade students will go to the Lower Yard. Fifth through 8<sup>th</sup> grade students will go to the Upper Yard.

Our goal is to have students play independently at morning recess. Parents are welcome to accompany children to the play yards, but they must remain behind the yellow line. Younger siblings who are not Hawkins students are not allowed to play during morning recess.

There is an 8:10am bell which signals it is time to go to class. Students will make their way to their classrooms. The tardy bell rings at 8:15am, at which time the campus is closed and parents should make their way off campus. Please do not stay at your child's classroom door after the 8:15am bell.

## Back to School Night - Wednesday, August 15 and Thursday, August 16

Back to School Night is an opportunity to come and meet the faculty of Tom Hawkins Elementary School. Teachers will discuss their course syllabi and important information to help your student be successful.

TK-4<sup>th</sup> Grade parents should attend on August 15<sup>th</sup> from 5:30-7:00pm. This evening begins in the MPR at 5:30 with a short welcome and orientation. Classrooms open at 6:00pm. Teachers will deliver two 25-minute presentations. If you have multiple children, you can attend either session and receive all the information.

5<sup>th</sup>-8<sup>th</sup> Grade parents should attend August 16<sup>th</sup> from 5:30-7:00pm. This evening begins in the MPR at 5:30 with a short welcome and orientation. Presentation schedules will be handed out the evening of the event.

Back the School Night is the first step in becoming an involved parent, which we know is a critical piece of the puzzle in making our students successful. We know everybody is busy, but attendance at this event is highly encouraged.

## 8<sup>th</sup> Grade Graduation Meeting - Thursday, August 16

Can you believe the Class of 2019 is entering their final year at Hawkins? Please attend this important parent meeting on August 16 at 7:00pm in the MPR to get very important information about graduation criteria and events. Graduation committee sign-ups will be at this event. Like to be involved? There are also opportunities to take a leadership role or simply lend a hand.



## Coaching Days

A critical role school administrators play is that of an instructional leader. In order to fulfill this role effectively, administrators need time in classrooms interacting with teachers and students. Some times with the day to day management of a school site, this process can get pushed behind other "hot" items. This year, Mrs. Bessette and Ms. Orsi are making this a top priority and parent support is going to be important. Administrators will be engaged in coaching days once a week and will have protected time scheduled. This will allow them to be in classrooms where the learning is happening.

Mrs. Bessette's Coaching Day – Wednesday

Ms. Orsi's Coaching Day – Thursday

Emails and calls to an administrator during coaching days will be answered the following day. If immediate assistance is needed, one administrator will be available. We know the quality of your child's instruction is your highest priority. It is ours as well. Please support us in this endeavor to help improve instruction for ALL students! If you have any questions, please reach out to Mrs. Bessette ([fbessette@sjcoe.net](mailto:fbessette@sjcoe.net)) or Ms. Orsi ([corsi@sjcoe.net](mailto:corsi@sjcoe.net)).

## Band Information Meeting - Thursday, August 23

Interested in joining the World Famous Tom Hawkins Elementary School Band? Our band program is open to 5<sup>th</sup>-8<sup>th</sup> Grade students. Come out and meet the band teacher Mr. Robert Brown. Mr. Brown is a UOP trained music teacher with a wealth of experience with band programs and music instruction. Instruments will be available for students to try out. The evening begins at 5:00pm on Thursday, August 23.

# DRESS CODE

Please review the Dress Code in our Handbook on the Jefferson District Website. Please see the graphic below for examples.

Per the district policy, the consequences for dress code violations are:

**First offense:** The student's parent/guardian shall be contacted and may be asked to meet with school staff. The student will be required to wear loaner clothes or call home for a change of clothes.

**Second offense:** The student's parent/guardian shall be contacted and may be asked to meet with school staff. The student will be required to wear loaner clothes or call home for a change of clothes. The student shall be assigned detention as determined appropriate by the principal or the designee.

**Third offense:** The student's parent/guardian shall be contacted and may be asked to meet with school staff. The student will be required to wear loaner clothes or call home for a change of clothes. The principal or the designee shall assign the student ten hours of community service to be performed within thirty calendar days.

**Fourth and subsequent offenses:** The student shall be suspended for a period of 1-5 days as determined by the principal or the designee.



The bralette, the cold shoulder style shirt, and the cut-off style shirt are recent fashion trends that have become very popular. Parents may be wondering if they are dress code compliant. Basically, with a bralette, the shirt worn on top of the bralette must meet the dress code requirements. For cold shoulder shirts, the shoulder straps must follow the 4-finger rule. For cut-off shirts, no mid-drift should be exposed. They can be worn with an undershirt to cover the mid-drift area.

  
JEFFERSON SCHOOL DISTRICT DRESS CODE GUIDELINES

<p>ACCEPTABLE TOPS</p>	<p>NOT ACCEPTABLE TOPS</p>
<p>ACCEPTABLE BOTTOMS</p>	<p>NOT ACCEPTABLE BOTTOMS</p>
<p>ACCEPTABLE SHOES</p>	<p>NOT ACCEPTABLE SHOES</p>

<p>ACCEPTABLE TOPS</p>	<p>NOT ACCEPTABLE TOPS</p>
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# Tom Hawkins Drop-Off/Pick-Up Routes



## PICK UP PROCEDURES:

**TK & KINDERGARTEN** – ALL TK AND KINDERGARTEN STUDENTS ARE PICKED UP FROM THE GATES NEXT TO THE KINDERGARTEN BUILDING

**1<sup>ST</sup>-3<sup>RD</sup> GRADERS** – BE SURE TO DESIGNATE YOUR CHILD'S PICK UP AREA WHEN YOU PICK UP YOUR SCHEDULE OR ON THE FIRST DAY OF SCHOOL

**ALL OTHER STUDENTS** – PLEASE COMMUNICATE WITH YOUR CHILD AND LET THEM KNOW WHERE YOU WILL BE PICKING THEM UP

## OPTIONS FOR PICK UP:

**KINDERGARTEN GATE** – PARENTS PARK/WALK UP TO GET THEIR CHILD. ADULT ON DUTY MUST HAVE VISUAL CONTACT WITH PARENT IN ORDER TO RELEASE THE CHILD

**CAR LOOPS** – PARENTS STAY IN THE CAR AND CHILDREN WAIT IN LINE FOR THEIR PARENT TO PULL UP. **PLEASE DO NOT PARK YOUR CAR IN THE CARLINE AND GET OUT OF YOUR VEHICLE.**

**GYM DOORS** – PARENTS PARK/WALK UP TO RETRIEVE THEIR CHILD

**WALKERS** – STUDENTS ARE ABLE TO WALK HOME