

Jefferson School District
Official Minutes of the Regular Meeting
Of the Board of Trustees
January 17, 2012

Present: Dan Wells, President; Debbie Wingo, Vice-President; Brian Jackman, Clerk; Jacqueline Thomas and Pete Carlson, Members; Dana Eaton, Superintendent

In attendance: Mindy Maxedon, CBO; Carolyn Parker, H.R; Deanne Andrade, Curriculum; Helen Pursell, Special Ed. Director; Jim Bridges, Susan Moffitt, Stephanie Gregson and Leslie Adair, Principals

I. OPEN SESSION

- a. Call to Order at 5:45 P.M.
- b. Roll Call to Establish Quorum
- c. Pledge of Allegiance was led by Mrs. Thomas
- d. Approval of Agenda

MSA (Jackman/Thomas) approve the agenda

Ayes - 5 Nays - 0 Absent - 0 Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

e.. Closed Session – Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918 (c)

- f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:32 PM

Welcome – Mr. Wells welcomed all in attendance.

In closed session –

- The Board held a brief conference with legal counsel regarding potential litigation.
- MSA (Carlson/Wingo) approve the resignation of employees #010989 & #010993; the transfer/increase in hours for employees #010988, #010990, #010991; and the hiring of employee #010992

Ayes - 5 Nays - 0 Absent - 0 Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

Superintendent's report – Dr. Eaton thanked Mr. Wells for attending the Hawkins winter program with him. The winter programs were well attended and were enjoyed by all. Several physical education teachers were in attendance for item 5.3, physical fitness testing results, which will be led by Deanne Andrade. He thanked PJHM for their gift of \$500 for the school libraries. Student work displayed this month was on loan from Mrs. Driskill and Mr. Golden's students.

III. PUBLIC HEARING – No public comments.

IV. APPROVAL OF CONSENT AGENDA

4.1 Minutes, Regular Board Meeting, December 13, 2011

4.2 Warrants Dated January 3, 2012

4.3 Financials

MSA (Carlson/Jackman) approve the consent agenda

Ayes - 5 Nays - 0 Absent – 0 Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

V. EDUCATIONAL SERVICES

5.1 Student Body Report –

ASB secretary Roy Nehoran provided the Traina School report. Traina students were recognized for their outstanding attendance and achievement at the awards assembly. December

16 was pajama day. The Artist-In-Residence program is under way with art and dance instruction. Hat day is scheduled for January 20 and the Valentine's dance will be held on February 10. The Traina community came together to support a family that experienced a home fire, with Mrs. Finton and Mrs. Malsack coordinating the collection of food and clothing for the family.

Andrew Cook, student council vice-president, shared what's going on at Monticello School. RISE program session II begins on January 24. Students are looking forward to the 100th day of school activities on January 27. Second graders are studying thermometers and third graders are participating in Pioneer School. The third grade Hoedown will take place on January 27.

ASB president Allison Piwowarski reported that Jefferson School has partnered with Aeropostale. Students are collecting jeans that will be donated to local teen shelters and charities. Pennies for Patients drive is also underway. MJPFPA Family Fun Night at Stockton Thunder will take place February 4. The next dance is on February 10.

5.2 School Parent/Faculty Groups Reports – From Traina's parent club, Sue Bosch was present. Traina's-Got-Talent took place in November. Traina Around the World will be held on March 31 and is the major fundraiser and activity of the year. Mrs. Bosch is hoping to recruit some board members for the dunk booth. Continuing this year is the monthly restaurant night, with a percentage of the earnings going to the parent club.

Ceci O'Sullivan, Hawkins PFC President, was present. She touched on plans and goals for this year including the fun'd run and Sees' fundraiser. Last year they invested in a popcorn machine that's been used at many events. New membership is being sought by varying meeting times and holding mixers.

5.3 Physical Fitness Testing Results – Deanne Andrade discussed details of the California Physical Fitness Testing, a comprehensive, health-related physical fitness battery with the goal of helping students establish lifetime habits of regular physical activity. Students in fifth and seventh grades are measured in aerobic capacity, body composition and muscle strength, endurance and flexibility. Student results are not used in grading, but to provide an understanding of the student's fitness levels. Physical education specialist teachers provide instruction to fourth through eighth grade students. In grades Kindergarten through third grade, classroom teachers provide instruction designed by district physical education specialists.

Sample student reports and district student summary reports were provided. The summary report also provided county- and state-wide data from 2011. Jefferson School District students out performed each measurable level against state and county averages.

5.4 Automated External Defibrillator Installation –AEDs were installed in each school office and the business office, under the supervision of our school nurse Robin Orr. Maintenance and monthly inspections will be performed by Ms. Orr. The board will consider approval of the School-based AED Internal Emergency Response Plan at the next board meeting.

5.5 Student Enrollment – Current enrollment of 2524 is getting closer to January 2011 enrollment of 2537. Planning will continue for Transitional Kindergarten, but funding elimination is a possibility. Updates regarding Transitional Kindergarten will continue.

VI. PERSONNEL SERVICES

6.1 Resolution 2012-01-01 System Administrator Extra-Duty Stipend
MSA (Jackman/Wingo) approve resolution 2012-01-01 System Administrator Extra-Duty Stipend

Ayes - 5	Nays -0	Absent – 0	Abstain – 0
Carlson, Jackman			
Thomas, Wells, Wingo			

VII. BUSINESS AND FACILITIES

7.1 Measure J Update – The January 2012 Newsletter was provided. PJHM expects to bring a three-dimensional rendering of the Jefferson School site to the next board meeting.

7.2 Lease/Lease Back Construction Method – Additional information on the lease/lease back method of construction was provided. A contract recommendation with RGM will be brought back in February.

7.3 Prequalification of Firms for Special Inspection and Material Testing – Anthony Contiente explained the benefits of maintaining a pool of pre-qualified firms for testing and services.

MSA (Wingo/Carlson) approve Kleinfelder, Apex Testing and Wallace Kuhl Associates for the special inspection and testing pool

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

7.4 Prequalification of Firms for Environmental Service Consulting -

MSA (Wingo/Jackman) approve RGA Environmental, HMS Inc. and North Tower Environmental for environmental consulting service pool

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

7.5 Bid Award for the District Rekeying Project –

MSA (Jackman/Carlson) approve the rekeying bid award to MidState Builders Specialties

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

7.6 Acceptance of 2010-11 Annual Audit – Pauline Tokunaga was present to provide an overview of the 2010-11 district audit.

MSA (Jackman/Wingo) accept the 2010-11 annual audit

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

7.7 December 2011 Budget Adjustments

MSA (Wingo/Jackman) approve the December 2011 budget adjustment

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

7.8 Measure J Citizens Oversight Committee Bylaws – Best practices suggest school board approval of the bylaws, which have already been approved by the oversight committee. They will be brought back in February for board approval.

7.9 2012-13 Budget Development Calendar

MSA (Jackman/Wingo) approve the 2012-13 budget development calendar

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman

Thomas, Wells, Wingo

7.10 Actuarial Study of Retiree Health Liabilities Dated December 8, 2011 – The required actuarial study was briefly reviewed. Thirteen individuals in our district that have OPEB (other post-employment benefits).

7.11 2012-13 Budget Update – Dr. Eaton and Mrs. Maxedon reported back on the School Service budget workshop they attended regarding the Governor’s budget proposal. Although state revenue has risen, education funding is at risk for the fifth straight year. Best case scenario

for our district is the loss of one-hundred percent of our transportation funding – approximately \$118,000. If the governor’s proposed proposition fails there is an automatic \$4.8 billion dollar revenue limit cut. Proposition 98 funding and education spending national average data were reviewed.

VIII. BOARD DISCUSSION AND REPORTS

8.1 Items for Next Board Meeting –

- Citizens Oversight Committee Bylaws approval
- AED Plan approval
- Lease/Lease Back Contract

IX. CALENDAR OF UPCOMING EVENTS

X. ADJOURNMENT – (Wingo/Jackman) 7:50 PM

Respectfully submitted,

Dana Eaton,
Secretary to the Board